

# Course Information

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**Distance Learning Course:** ACA 111.72 College Student Success

**Course format:** Internet

**Textbook:** Contact the bookstore at 336-599-1181 ext. 4339, or the instructor.

**Course Prerequisites/ Corequisites:**

<b>Instructor Information</b>	
Name	Princess Watkins
Office phone number	336-599-1181, ext. 2224
E-mail address	<a href="mailto:princess.watkins@piedmontcc.edu">princess.watkins@piedmontcc.edu</a>
Office location	
Office hours	

<b>Types of Required Assignments</b>	<b>Frequency of Assignment</b>
Class Labs	0
Discussion Forums	5
Projects	1
Tests/Exams	0
Quizzes	2
Journal Entries	9
Writing Assignments	7
Other	0

<b>Course Policies and Requirements</b>	<b>Hours</b>
Average number of hours per week to be successful in a 12 to 16 week course	
Average number of hours per week to be successful in a 8 week course	5-6
Number of proctored exams required in this course	0
Number of times a student will need to travel to campus	0

**Additional attendance requirements:** Students must participate in all interactive aspects of the course if interaction is part of the course design. Students are expected to communicate with the instructor as a learning resource, students must check frequently for course announcements, and students must actively participate in threaded discussions. If you are inactive in an online class for a period of 3 weeks, you can be withdrawn from the class.

**Policy on make-up exams and/or late assignments for this course:** If you fail to post to the discussion forum by the due date, you may receive partial credit by summarizing the entire discussion forum and submitting to me by e-mail. An acceptable length is one double-spaced page. This will assure that you have read and understand the discussion even though you were unable to participate.

The point value for each writing assignment submitted past the due date is reduced by 50%.

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<b>Software/Technical Requirements</b>	
Do assignments require the use of supplements bundled with the text book?	No
Is additional software required?	No

**Additional comments:**

Just as in a face-to-face course, attending your online course is important. In fact, it may be even more important. In a face-to-face course, sometimes a student is physically there, but mentally "somewhere else." In an online course, there is little social pressure to be there or pretend to be there, but if you don't visit regularly, you won't get much from the course and will find it difficult to get a good grade!