**Distance Learning Course:** CIS 110.61P Introduction to Computers

**Course format:** Hybrid

**Textbook:** Discovering Computers and Microsoft Fundamental Combined Approach Office 2010

**Instructor Information:**

**Name:** Faith Harris

**Office phone number:** 336-322-2195

**E-mail address:** faith.harris@piedmontcc.edu

**Office hours (if any) and location:** L117

**Course Prerequisites/Corequisites:** Take CIS-070 or Test score of 80 or more

**Are campus visits required?** Yes

**Testing is completed:** Combination

**Is there any additional software required for this course?** Yes

**If yes, what is the software?** Microsoft Office 2010

**Do course assignments require use of supplements bundled with the textbook?** Yes, SAM key code bundled with book.

**Additional comments/preferences/suggestions:** Student should make sure when purchasing book bundle the SAM key code is included.