

THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

APPLICATION FOR CLASSIFICATION AS A LEGAL RESIDENT (DOMICILIARY) OF NORTH CAROLINA FOR TUITION PURPOSES

State law allows bona fide North Carolina legal residents (domiciliaries) to be eligible for a lower tuition rate than non-residents. North Carolina law (G.S. 116-143.1) requires you to establish legal residence (domicile) in North Carolina and maintain it for at least 12 months immediately prior to the beginning of the term for which you seek classification as a resident for tuition purposes. The statute also contains definitions, rules and special provisions for determining residence for tuition purposes. Copies of the law and the local institution's policies may be obtained from each community college.

If you are admitted to the college (or readmitted after a lapse in enrollment) the law requires the community college to classify you as a resident or non-resident for tuition purposes for your term of admission. If you claim North Carolina residence for tuition purposes, you must file this application before the end of the term for which you claim such residence. To be classified a resident for tuition purposes, you must give the college the evidence it requires to enable it to make that classification.

PLEASE NOTE

UNLESS YOUR ADMISSIONS OFFICE NOTIFIES YOU IN WRITING TO THE CONTRARY, YOUR CLASSIFICATION AT THE COMMUNITY COLLEGE IS *NON-RESIDENT* FOR YOUR PROPOSED TERM OF ENROLLMENT.

DIRECTIONS

1. PLEASE PRINT (*in black ink*) or TYPE ALL RESPONSES. If the question is not applicable to your situation, write "NA". When "date" is requested, provide month, day, and year.

2. IF YOU ARE SINGLE, YOU NEED ONLY COMPLETE SECTIONS I AND III.

3. PLEASE ANSWER ALL QUESTIONS accurately and completely. You are encouraged to write on the back of the application or attach additional sheets if you need more space to provide a complete answer. You are also encouraged to provide detailed, supplemental information concerning your residency claim. By providing complete answers initially, you help eliminate processing delays that occur when we must get in touch with you to obtain additional information.

4. IF YOU AND/OR YOUR SPOUSE ARE NOT U.S. CITIZENS, you may be required to supply immigration information on a *supplemental form* by the community college.

5. ALL FORMS ARE AVAILABLE at your admissions office **and must be returned to the local community college** where you are enrolled or intend to enroll for review.

REMEMBER: ALL APPLICANTS MUST COMPLETE SECTIONS I AND III

Thank you

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INITIAL DECISION

APPEAL DECISION

THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

APPLICATION FOR CLASSIFICATION AS A LEGAL RESIDENT (DOMICILIARY)
OF NORTH CAROLINA FOR TUITION PURPOSES.

SECTION I: APPLICANT INFORMATION

1. Full name (Mr., Mrs., Miss, Ms.) _____
 2. Social Security number _____ Citizenship _____
(voluntary*) *(If not a U.S. citizen, attach completed Supplemental Form) If Supplemental Form attached, check here _____*
 3. Date of birth _____ Place of birth _____ Sex _____ Age _____
 4. Your marital status: single _____ married _____ (date) _____ divorced/separated/legal separation _____ (date) _____
(If you are married or have been separated or divorced from your spouse for less than 24 months, please complete Section II)
 5. Current mailing address _____ until _____ Telephone(____) _____
 6. Permanent home street address _____ since _____ Telephone(____) _____
(If different from #5; provide the date for "since")
 7. Last previous home street address in N.C. was _____ from _____ to _____
Last previous home street address outside N.C. was _____ from _____ to _____
 8. Indicate your enrollment status, program, and the term for which you want to be classified: Applicant for Admission _____ Enrolled Student _____
Term for which you seek classification: Fall, _____ Spring, _____ First Summer, _____ Second Summer, _____
 9. When and from what state or foreign country did you move to North Carolina? Moved from _____ on (date) _____
 - 10a. When do you claim that you began your legal residence (domicile) in North Carolina (date) _____
 - b. Why did you move your home to North Carolina (reason) _____
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11. Describe the factors involved in your decision to move to North Carolina. Any additional circumstances, events, or acts including employment, community service and memberships in professional, civic, religious or social organizations that you feel support your claim to North Carolina legal residence (domicile) for tuition purposes will aid the community college in determining your residence status.

12a. City and state where you attended high school _____ Dates _____

b. List ALL public and private post-secondary schools (universities, colleges, junior colleges, community colleges, etc) you have attended, in sequence (including current community college) and indicate how you were classified for tuition purposes:

Institution	Address (place & state)	Attended		Res	NonRes	Year
		From	To			
a) _____	_____	_____	_____	_____	_____	_____
b) _____	_____	_____	_____	_____	_____	_____
c) _____	_____	_____	_____	_____	_____	_____

13. Have you applied for residency through any other NC college admissions office? ___Yes No___ If "Yes," which office? _____ Term _____

14. Has your residence classification ever been **appealed** to the State Residence Committee? _____ Yes No _____

15. List in chronological order all places out-of-state you have spent at least 4 consecutive days during the past 24 months (while not attending class), including summers, semester breaks and holidays. List the same for NC activities you feel are significant to your residency claim. Use back of this sheet or attach additional sheet, if needed.

Place (city and state)	Occupation or Purpose	From (date)	To (date)
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____

16. Please give the **state(s)** and **specific dates** when you did each of the following during the last 24 months. If not done in the last 24 months, list where and when such acts were done the last time you did them; if never done at all, write "never":

	Place/Month/Day/Year	Place/Month/Day/Year	Place/Month/Day/Year
a) Registered to vote: which state/ when:	_____	_____	_____
b) Voted: state/ when	_____	_____	_____
c) Called to serve on jury duty	_____	_____	_____
d) Acquired or renewed driver's license: state/ when	_____	_____	_____
e) Purchased property for use as your principal dwelling	_____	_____	_____
f) Inclusive dates of such property ownership	from _____ to _____	from _____ to _____	from _____ to _____
g) Filed state income tax return to: state/ when	_____	_____	_____
Did you file as a resident or nonresident?	_____	_____	_____
h) Had state income tax withheld during the current tax year? ___Yes No___ State(s) _____			
Beginning (Month/Day/Year) _____			
During the previous year? ___Yes No___ State(s) _____ Beginning (Month/Day/Year) _____			

17. List cars or other motor vehicles you operate in N.C.

Type of vehicle(s)	Owner/ Insur.Paid by Whom	State Where: registered/licensed/insured	Month/Day/Year
_____	_____	_____	_____
_____	_____	_____	_____

18. List the addresses at which you maintain or store personal property (clothing, furniture, cars, boats, pets, jewelry, appliances, stocks, bonds) and location of checking or savings accounts and trust funds and give percentage of value (of total personal property) maintained at each address:

	Address(es)	% at address(es)	since (date)
a) Personal Property	_____ / _____	_____ / _____	_____ / _____
b) Accounts/Trust Funds	_____ / _____	_____ / _____	_____ / _____

19. List your employment for wages in the last 24 months:

Job Title	Employer	Address (place & state)	From	To	Hrs per week
a) _____	_____	_____	_____	_____	_____
b) _____	_____	_____	_____	_____	_____
c) _____	_____	_____	_____	_____	_____

20. Of the total money required to meet your expenses, what percentage came from each of the following sources and what was it used for?

Source	Preceding Calendar Year (Jan-Dec, _____)		Current Calendar Year (Jan-Dec, _____)	
	% of total	Used for	% of total	Used for
Your earnings/employment	_____	_____	_____	_____
Your savings	_____	_____	_____	_____
Parent(s) or Guardian	_____	_____	_____	_____
Spouse's earnings	_____	_____	_____	_____
Other (e.g. student loans)	_____	_____	_____	_____
Total	<u>100%</u>		<u>100%</u>	

21. Who **(including yourself)** last claimed you as an exemption on state and/or Federal income tax returns, for what tax year and in what state filed?
(Remember that a tax return for a given year is normally filed in the following year.)

a) On state return for _____ tax year, filed in (state) _____ On (date) _____
 Name _____ Relationship to you _____

b) On Federal return for _____ tax year, filed on (date) _____
 Name _____ Relationship to you _____

c) Does anyone intend to claim you as a dependent on State and/or Federal income tax returns for the current tax year? _____ Yes No _____
 If yes, who? _____ Relationship to you _____ Returns to be filed to what State(s) _____

22. Father's name _____ Occupation _____
 Permanent home address _____ since (date) _____

23. Mother's name _____ Occupation _____
 Permanent home address _____ since (date) _____

24. Parents divorced? _____ Yes No _____ Since _____ Custodial Parent/ Legal Guardian Name _____
 Permanent home address (custodian/guardian) _____ since (date) _____

25. a) Have you or your spouse been in active military service within the past 24 months? _____ Yes No _____ If so, for each such person, ATTACH copies of the "Leave and Earnings Statements" for the most recent pay period and for the pay period 12 months ago.

b) Legal residence most recently claimed on DD Form 2058 (State of Legal Residence Certificate) _____
 Date that DD Form 2058 completed _____ Place to which mileage was paid upon discharge _____
 State for which income tax was withheld _____ From what date? _____ To _____

SECTION II: SPOUSE INFORMATION
(IF THIS SECTION IS NOT APPLICABLE TO YOU, GO TO SECTION III.)

If you are married, or if you have been separated or divorced for less than 24 months, complete this section about your spouse or ex-spouse.

26. Your spouse's name _____ Occupation _____ Citizenship _____

27. Spouse's permanent home address _____ since (date) _____
(If spouse is not a U.S. citizen, please attach a completed supplemental form for spouse)

28. Last previous permanent home address **outside** N.C. _____ from _____ to _____

29. Present legal residence (domicile) is (state) _____ claimed since (date) _____

30. List ALL public and private post-secondary schools (universities, colleges, junior colleges, community colleges, etc) your spouse has attended, in sequence (including current enrollment) and indicate how he/she was classified for tuition purposes:

Institution	Address(place & state)	Attended		Res	NonRes	Year
		From	To			
a) _____	_____	_____	_____	_____	_____	_____
b) _____	_____	_____	_____	_____	_____	_____
c) _____	_____	_____	_____	_____	_____	_____

31. Has your spouse applied for residency through any college admissions office? Yes No If "Yes", which office? _____ Term _____

32. Has your spouse's residence classification ever been **appealed** to the State Residency Committee? Yes No

33. List in chronological order all places out-of-state your spouse has spent at least 4 consecutive days during the past 24 months, including summers, semester breaks and holidays. List the same for NC activities you feel are significant to your residency claim. Use back of this sheet if needed.

Place (city and state)	Occupation or Purpose	From (date)	To (date)
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____

34. Please give the state(s) and specific dates when your spouse did each of the following during the last 24 months. If not done in the last 24 months, list where and when such acts were done the last time he/she did them; if never done at all, write "never":

	Place/Month/Day/Year	Place/Month/Day/Year	Place/Month/Day/Year
1) Registered to vote: which state/ when	_____	_____	_____
2) Voted: state/ when	_____	_____	_____
3) Called to serve on jury duty: state/when	_____	_____	_____
4) Acquired or renewed driver's license: state/when	_____	_____	_____
5) Purchased property for use as a principal dwelling	_____	_____	_____
6) Inclusive dates of such property ownership:	from _____ to _____	from _____ to _____	from _____ to _____
7) Filed state income tax return to: state/ when	_____	_____	_____
Did he/she file as a resident or nonresident?	_____	_____	_____
8) Registered/licensed/insured motor vehicle(s)	_____	_____	_____
9) Claimed you as an exemption on State income tax return for _____ tax year, filed in (state) _____ on (date) _____			
	Federal income tax return for _____ tax year, filed on (date) _____		

35. List your spouse's employment for wages in the last 24 months:

Job Title	Employer	Address (place & state)	Dates		Hrs per week
			From	To	
a) _____	_____	_____	_____	_____	_____
b) _____	_____	_____	_____	_____	_____
c) _____	_____	_____	_____	_____	_____

SECTION III: SIGNATURE AND ACKNOWLEDGEMENT

I hereby acknowledge that completion of Item 2 (Social Security number) is voluntary*, and is requested by the institution as a voluntary identifier for data collection under federal laws and will not be used in a discriminatory manner. I understand that I am requested to provide my SSN so that the college can fulfill its reporting obligations under Federal and State tax laws.

I hereby certify that all information I have set forth herein is true to the best of my knowledge, pursuant to my reasonable inquiry where needed. I understand that knowing falsification of my responses may subject me to disciplinary action, including dismissal from the community college.

I hereby acknowledge that the institution may verify the information set forth herein from sources accessible under law to the institution but that the institution may divulge the contents of this application only as permitted under the Family Education Rights and Privacy Act of 1974 if I am, or have been, in attendance at this institution.

Signature of Applicant

Date

Signature of Parent (if under 18)

Date