2.21 SECURITY PERSONNEL

Last Revised: January 2011

Policy Statement: N/A

Purpose/Definitions: The College employs security personnel or others who have general responsibility for security issues on College-owned or -leased property. Their duties are assigned by, and they are responsible to, the Vice President, Administrative Services in Person County and the Executive Director, Caswell County Campus. Security personnel are authorized to enforce College policy and local, state, and federal law, but they do not have arrest authority. College security personnel may request assistance and support from the office of the appropriate County Sheriff.

Approval Authority/Monitoring Authority: The Vice President, Administrative Services has monitoring authority for this policy.

Procedure: Persons with information about a crime involving or occurring on College property, whether as a victim, a witness, or otherwise, are encouraged to report promptly such information consistent with the reporting provisions contained in the Safety Plan, Policy 2.11.

The Vice President, Administrative Services will maintain a daily crime log to record by campus location any crime occurring on campus, on a non-campus building or property, or on public property within the campus, by the date the crime was reported. The log will include the nature, date, time and general location of the crime and the disposition of the complaint, if known.

Entry into the crime log must be made within two (2) business days of the date of report of the information to the Vice President, Administrative Services, unless doing so is prohibited by law or will jeopardize the confidentiality rights of the victim. The crime log for the most recent sixty-day period must be open to public inspection during normal business hours. The College will make any portion of the log older than 60 days available within two (2) business days of a request for public inspection.

Legal Citation: N.C.G.S. 115D-21.1

History: Effective October 2001; reviewed October 2010