3.17 Risk Management

Last Revised: N/A

**Policy:** Risk management includes all policies and practices designed to reduce or eliminate losses experienced by Piedmont Community College (PCC). These losses arise from injury or damage to property and include legal liability imposed upon PCC when the injury or damage has been caused, at least in part, by PCC or its employees.

**Purpose/Definitions:** Risk management typically includes health and safety matters, which must be the concern of every PCC employee. Risk management also includes an ongoing process by which appropriate administrators:

- Identify risks,
- Evaluate risk potential,
- Select the best risk management techniques to mitigate or manage the risks without unduly curtailing or modifying activities necessary to the PCC mission, and
- Monitor and evaluate the results.

**Approval Authority/Monitoring Authority:** Piedmont Community College’s Board of Trustees has approval authority for this policy. The Vice President, Administrative Services has monitoring authority for this policy.

**Procedure:** PCC employees are responsible for ensuring that College programs, activities, and policies are administered in a manner that considers the risk of loss or injury. The Vice President, Administrative Services; Director, College Safety & Preparedness and the Administrative Assistant to the Vice President, Administrative Services will assist in sharing documents, requirements, and guidelines with appropriate College administrators and will lead the monitoring and implementation of risk management policies and activities. Administrative Services staff will work closely with employees, students, parents, and all community partners to provide a safe and secure educational and work environment for all. Programs include:

- risk management and loss control,
- health and safety programs and employee safety training,
- emergency response preparedness,
- environmental management,
- life safety management,
- insurance programs,
- Workers’ Compensation administration,
- hazardous materials/waste management, and
- motor fleet management.

**Legal Citation:** N/A

**History:** Effective January 2012