3.9.10 BOOKSTORE, VENDING MACHINES, AND OTHER CONVENIENCE CONCESSIONS

Last Revised: January 2011

Policy Statement: The Piedmont Community College Board of Trustees, in accordance with the State Board of Community Colleges, establishes this policy covering the distribution of profits from its bookstore, vending machines, and other convenience concession operations. This policy is equitable to the student body and consistent with the Board of Trustees’ responsibility to establish policy for the internal fiscal operations of the College, including its bookstore, vending machines, and other convenience concessions.

Purpose/Definitions: This policy outlines the procedure for using monies collected from the bookstore, vending machines, and other convenience concessions.

Approval Authority/Monitoring Authority: Piedmont Community College’s Board of Trustees has approval authority for this policy. The Vice President, Administrative Services has monitoring authority for this policy.

Procedure: The President of the College is authorized to distribute and expend the profits derived from the bookstore, vending machines, and other convenience concessions according to the following policy and in the following priorities:

Bookstore profits may be used to support the bookstore itself, to support the student financial aid program, or to provide expenditures that directly benefit students enrolled at the College.

Profits from vending machines and other convenience concessions may be used to support these concessions, to support the student financial aid program, to provide expenditures that directly benefit students enrolled at the College, or to provide other College-related expenditures as authorized by the Board of Trustees upon approval of a proposed budget for such expenditures.

Profits from the bookstore and/or vending machines cannot be used to supplement the President’s salary.

Legal Citation: 23 NCAC 02D.0312

History: Effective August 1972, revised January 1988, reviewed September 2010