LIVE PROJECT REGULATIONS

Live project fees are regulated by Administrative Code 2D.0310. Regulations listed are not to conflict with Code 2D.0310. If there is an apparent conflict, the Code supersedes these regulations. Live projects are defined as: (a-1) educational programs in which students, as part of their educational experiences, repair or remodel equipment not owned by the institution; or (a-2) educational programs which produce goods that are sold or services for which charges are made, such goods or services being the normal and necessary product of learning activities of students.

All programs of the College are subject to these regulations.

General Regulations: a-1

1. Priority for accepting projects is as follows:
   a. Students within the curriculum
   b. Other students
   c. Institutional personnel
   d. Public clients on a written, documented, chronological order (waiting list)

2. Live project payments are due before the owner removes the project from the institution.

3. As nearly as possible, live project charges should cover the actual cost of the supplies or parts paid for by the College. A price list of approximate charges will be developed by the faculty in charge of the class where the work is done. These charges will include the cost of all parts used and the cost of supplies used in the repair or project completion.

4. Live project procedures and charges should be thoroughly understood by the client prior to work being done. In the case of extensive repair, it is the prerogative of the College to secure prepayment.

General regulations: a-2

1. Items produced using institutional supplies become the property of the College. The student producing the product has the first option to purchase. The purchase price will reflect as nearly as possible the actual cost of the supplies and materials to the institution plus 15% to cover the cost of wear and tear, breakage of tool bits, blades, etc. The charge for blueing in Gunsmithing will include the costs for buffing compounds, buffing wheels, sanding belts, chemicals, and gas.

2. Students have the option to combine a-1, a-2, and bring their own items to be repaired and furnish their own supplies. In this instance, the product remains the
property of the student. The live project cost for these items will consist of the supplies and materials used in processing.

All funds for live projects will be received and validated through the Business Office. Funds will be deposited in the appropriate State funds. Receipts deposited to the State Treasurer will be requested for allocation back to the College as indicated in 4D.0310 (b) (3) (B). (Unless a "special local" fund account arrangement has been worked out in keeping with regulations of the Department.)

LEGAL REF.: NCAC 2D.0310
HISTORY NOTE: Effective September 28, 1978
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