PROCEDURES AND CRITERIA FOR ADMISSION OF MINOR APPLICANTS

1. Instructional personnel provide initial interview to explain program and refer interested applicants to the Office of Instruction and Student Development.

2. Applicant schedules conference with Student Development personnel to determine admission eligibility in accordance with the requirements of North Carolina Law.

   A. If the applicant has been out of the public school system for six or less months, he/she is charged with the responsibility of requesting completion of the Guardian Release Form and the Public School Release Form by the appropriate counselor, school principal, and school superintendent, who may or may not waive the six month waiting period. Applicant is also responsible for making arrangements for his official transcript to be mailed to the Office of Student Development.

   B. If applicant had been out of the public school system for more than six months, he is charged with the responsibility of requesting completion of Guardian Release Form. Applicant is also responsible for making arrangements for his official transcript to be mailed to the Office Student Development.

3. After release forms have been completed and submitted by applicant to the Office of Student Development, and after an official transcript has been received by that office, Student Development will provide counseling services in order that selective placement may occur.

LEGAL REF.: G.S. 115A-1; 115A-5; 115D-1; 115D-5; 115D-20; NCAC 2C.0301
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