7.12.1 Residency Appeal Process

Last Revised: October 2011

Policy: Students who have been initially classified as nonresidents for tuition purposes have the right to appeal to the Institutional Residency Committee (IRC).

Purpose/Definitions: The in-State tuition rate applies to students described as residents in the legal citation. Students classified as nonresidents must pay the out-of-state rate.

Approval Authority/Monitoring Authority: Piedmont Community College’s Board of Trustees has approval authority for this policy. The Vice President, Instruction and Student Development has monitoring authority.

Procedure:
1. All appeals must be in writing, submitted to the Dean, Student Development, and signed by the student.
2. Appeals must be received by the College no later than 10 working days after the initial classification. The Dean, Student Development, upon receipt of notice of appeal, will prepare and transmit to the IRC the complete institutional record with a letter acknowledging receipt of the student’s notice of appeal.
3. The IRC, composed of the Dean, Student Development, one staff member, and one faculty member, will meet as needed to consider appeals.
4. The student may be present and speak to clarify any statements in the record. The student may have a staff or faculty advisor present.
5. In the event new substantive evidence is brought, reclassification may be made by the IRC after due consideration.
6. Decisions of the IRC will be forwarded in writing to the student within 10 working days of the date of the decision by the Dean, Student Development.
7. Students wishing to appeal the IRC decision must follow the Policies and Procedures of the State Residence Committee. A copy of this policy is available in the Office of Student Development.

Legal Citation: N.C.G. S. § 115D-39

History: Effective October 1988; Revised October 2001, October 2011