

# Business Administration (D25120) Diploma Program Guide

**Program Options:** Business Administration at PCC offers an associate degree (A25120), diploma (D25120), and four certificates: Business Administration (C25120), Small Business Startup (C25120SS), Marketing (C25120K), and Management (C25120SM).

**Financial Aid Eligibility:** Yes

Course #	Course Name	Credit Hrs.	Term Offered	Term Completed	Grade
<b>Fall Semester</b>					
<b>ACA 122</b>	College Transfer Success	1	F, S, SU		
<b>BUS 110</b>	Introduction to Business	3	F, S, SU		
<b>BUS 115</b>	Business Law	3	F, S		
<b>CIS 110</b>	Introduction to Computers	3	F, S, SU		
<b>MKT 120</b>	Principles of Marketing	3	F		
<b>ENG 111</b>	Writing and Inquiry	3	F, S, SU		
<b>Semester Totals:</b>		<b>16</b>			
<b>Spring Semester</b>					
<b>ACC 120</b>	Prin. of Financial Accounting	4	F, S, SU		
<b>BUS 153</b>	Human Resource Mgt	3	F		
<b>BUS 121</b>	Business Math	3	F, S		
<b>BUS 137</b>	Principles of Management	3	S		
<b>Semester Totals:</b>		<b>13</b>			
<b>Fall Semester</b>					
<b>XXX</b>	Economics Electives	3	See Page 2		
<b>BUS 225</b>	Business Finance	3	F		
<b>Semester Totals:</b>		<b>6</b>			
<b>Spring Semester</b>					
<b>XXX</b>	Communications Elective	3	See Page 2		
<b>Semester Totals:</b>		<b>3</b>			
<b>Program Totals:</b>		<b>38</b>			

Course #	Course Name	Credit Hrs.	Term Offered
<b><i>Economics Elective: Choose 1</i></b>			
ECO 251	Prin. of Microeconomics	3	F, S, SU
ECO 252	Prin. of Macroeconomics	3	F, S, SU

Course #	Course Name	Credit Hrs.	Term Offered
<b><i>Communications Elective: Choose 1</i></b>			
COM 120	Intro to Interpersonal Comm.	3	F, S
COM 231	Public Speaking	3	F, S, SU