

# Medical Assisting (A45400)

## Associate in Applied Science

### Full-Time Program Guide

**Program Options:** Medical Assisting offers an associate degree (A45400), a diploma in Medical Assisting (D45400), and a certificate in Medical Office Specialist (C45400).

**Financial Aid Eligibility:** Yes

Course #	Course Name	Credit Hrs.	Term Offered	Term Completed	Grade
<b>Fall Semester</b>					
ACA 122	College Transfer Success	1	F, S, SU		
BIO 163	Basic Anatomy & Physiology	5	F		
CIS 110	Basic Computers	3	F, S		
MED 110	Orientation to Med Assist	1	F		
MED 118	Medical Law and Ethics	2	F		
<b>Semester Totals:</b>		<b>12</b>			
<b>Spring Semester</b>					
MED 121	Medical Terminology I	3	F, S		
MED 122	Medical Terminology II	3	F, S		
MED 130	Admin. Office Procedures I	2	S		
MED 131	Admin. Office Procedures II	2	S		
MED 140	Examining Room Procedures I	5	S		
MAT 110	Math Measurement & Literacy		F		
OR	OR	3			
MAT 143	Quantitative Literacy		F, S, SU		
<b>Semester Totals:</b>		<b>18</b>			
<b>Summer Semester</b>					
PSY 150	General Psychology	3	F, S, SU		
ENG 111	Writing and Inquiry	3	F, S, SU		
<b>Semester Totals:</b>		<b>6</b>			
<b>Fall Semester</b>					
XXX	Communications Elective	3	See List		
HSC 120	CPR	1	F, S		
MED 150	Laboratory Procedures I	5	F		
OST 148	Medical Insurance & Billing	3	F		
OST 280	Electronic Health Records	3	F		
MED 272	Drug Therapy	3	F		
<b>Semester Totals:</b>		<b>18</b>			

<b>Spring Semester</b>			
<b>MED 260</b>	MED Clinical Externship	5	S
<b>MED 264</b>	MED Assisting Overview	2	S
<b>MED 276</b>	Patient Education	2	S
<b>HUM 115</b>	Critical Thinking	3	F, S, SU
<b>Semester Totals:</b>		<b>12</b>	
<b>Program Totals:</b>		<b>66</b>	

<b>Course #</b>	<b>Course Name</b>	<b>Credit Hrs.</b>	<b>Term Offered</b>
<b><i>Communications Elective: Choose 1</i></b>			
<b>COM 120</b>	Intro to Interpersonal Comm.	3	F, S
<b>COM 231</b>	Public Speaking	3	F, S, SU