

Medical Assisting (A45400)

Associate in Applied Science

Full-Time Program Guide

Program Options: Medical Assisting offers an associate degree (A45400), a diploma in Medical Assisting (D45400), and a certificate in Medical Office Specialist (C45400).

Financial Aid Eligibility: Yes

Course #	Course Name	Credit Hrs.	Term Offered	Term Completed	Grade
Fall Semester					
ACA 122	College Transfer Success	1	F, S, SU		
BIO 163	Basic Anatomy & Physiology	5	F		
CIS 110	Basic Computers	3	F, S		
MED 110	Orientation to Med Assist	1	F		
MED 118	Medical Law and Ethics	2	F		
Semester Totals:		12			
Spring Semester					
MED 121	Medical Terminology I	3	F, S		
MED 122	Medical Terminology II	3	F, S		
MED 130	Admin. Office Procedures I	2	S		
MED 131	Admin. Office Procedures II	2	S		
MED 140	Examining Room Procedures I	5	S		
XXX	Mathematics Elective	3	See List		
Semester Totals:		18			
Summer Semester					
PSY 150	General Psychology	3	F, S, SU		
ENG 111	Writing and Inquiry	3	F, S, SU		
Semester Totals:		6			
Fall Semester					
XXX	Communications Elective	3	See List		
HSC 120	CPR	1	F, S		
MED 150	Laboratory Procedures I	5	F		
OST 148	Medical Insurance & Billing	3	F		
OST 280	Electronic Health Records	3	F		
MED 272	Drug Therapy	3	F		
Semester Totals:		18			

Spring Semester				
MED 260	MED Clinical Externship	5	S	
MED 264	MED Assisting Overview	2	S	
MED 276	Patient Education	2	S	
HUM 115	Critical Thinking	3	F, S, SU	
Semester Totals:		12		
Program Totals:		66		

Course #	Course Name	Credit Hrs.	Term Offered
<i>Communications Elective: Choose 1</i>			
COM 120	Intro to Interpersonal Comm.	3	F, S
COM 231	Public Speaking	3	F, S, SU
<i>Mathematics Elective: Choose 1</i>			
MAT 110	Math Measurement & Literacy	3	F, S
MAT 143	Quantitative Literacy	3	F, S, SU
MAT 152	Statistical Methods	4	F, S, SU
MAT 171	Pre-Calc Algebra	4	F, S, SU