

Medical Assisting

Medical Office Specialist Certificate (C45400)

Program Options: Medical Assisting offers an associate degree (A45400), a diploma in Medical Assisting (D45400), and a certificate in Medical Office Specialist (C45400).

Financial Aid Eligibility: No (Must be enrolled in associate degree or diploma for eligibility)

| Course # | Course Name | Credit Hrs. | Term Offered | Term Completed | Grade |
|-------------------------|-----------------------------|-------------|--------------|----------------|-------|
| Fall Semester | | | | | |
| MED 121 | Medical Terminology I | 3 | F, S | | |
| MED 122 | Medical Terminology II | 3 | F, S | | |
| MED 118 | Medical Law and Ethics | 2 | F | | |
| OST 148 | Medical Insurance & Billing | 3 | F | | |
| Semester Totals: | | 11 | | | |
| Spring Semester | | | | | |
| MED 130 | Admin. Office Procedures I | 2 | S | | |
| MED 131 | Admin. Office Procedures II | 2 | S | | |
| CIS 110 | Intro. to Computers | 3 | F, S, SU | | |
| Semester Totals: | | 7 | | | |
| Program Totals: | | 18 | | | |