PCC 1040 Rev. 11/23



## Piedmont Community College Trial Schedule

			Semester														
NAME <u>:</u>		(Last)	(First)	Student ID #													
MAJO	R		P	HON	E NO												
Do you	ı pıar	i to gradi	uate at the end of the semester		YES	>		IN	10								
Course		SEC		CR	CNT	Days											
Prefix	NO.	NO.	COURSE TITLE	HRS	HRS	М	Т	W	Th	F	S	TIME	BLDG.	ROOM			
			TOTALS														
			IMPORTANT STUDI	ENT I	NFOF	RMA	4 <i>TI</i>	<u> </u>									
			ırses constitutes a financial d										aid aw	ards			
or oth	er m	eans of p	payment need to be in place	prior	to rec	gist	erir	ng fo	or c	oui	rses	<b>S.</b>					
Financ	cial a	id will n	ot pay for courses that are no	ot in y	our r	maj	or p	orog	gran	n of	fst	udy.					
Cours 25% c	es di harg	ropped be, and 7	urses dropped prior to the stopeginning the first day of the 5% will be refunded. Once the withdraw from a course, but t	term e 10%	throu ⁄₀ cen	igh sus	the da	10° ate c	% p of th	oin	t of	the te	erm inc	ur a			
suppo	rting	. A full	summer term courses: Cours refund will be given if droppe nat date.											e ·			
Student's Signature:										Da	ıte_						
Advisor's Signature										Date							

## How to electronically sign a PDF document without printing or scanning:

- 1. **Adobe Reader** Open the PDF in Adobe Reader and click the *Fill and Sign* button. Select the *Sign* button and choose *to add a signature*. Use the drawing tool to create your signature. Click *Apply* and place the signature on the appropriate line.
- 2. **MAC Users** Open the PDF in Preview (Usually the default PDF viewer). Select the *Toolbox* Button (shaped like a toolbox) and then click the *Sign* button on the toolbar. Draw your signature using the trackpad and apply it to your PDF.
- 3. **iPhone or iPad users**: Only available using the iOS mail app. Send the PDF to the email attached to your iOS mail app. Open the PDF in the email and select the *drawing tool* on the upper right-hand side. After you have created your signature, click *Done* and then *New Message*. The updated PDF will include the signature.
- 4. **Adobe Fill and Sign App**: Download the Adobe Fill and Sign App. This App will allow you to sign unlimited documents for a month for free. After downloading, click the *Signature* button and use the drawing tool to add a signature. You can save the document and share it using other Apps available on your phone.
- 5. **DocuSign**: https://www.docusign.com/ A 30-day free trial is available without inputting credit card information. After signing up for your free trial, upload the PDF to the site. Select *I'm the only signer* and then *Sign*. On the left-hand side, click the *Signatures* button and place the signature on the correct field. Input your full name and click *Adopt and Sign*. You can choose to send the updated PDF or return to the home screen. Click on the form to save it as a PDF.