

3.17 Risk Management

Last Revised: December 2024

Policy: Piedmont Community College (PCC) ensures that College programs, activities, and policies are administered in a manner that considers the risk of loss or injury.

Purpose/Definitions:

Purpose

The purpose of this policy is to reduce or eliminate technical, financial, and other losses experienced by PCC.

Definitions

Life safety management—a management plan for the protection and safety of building occupants in the event of fire or other potentially life-threatening emergencies.

Risk management—policies and practices designed to reduce or eliminate losses experienced by PCC which typically includes technical, financial, health, and safety matters that are the concern of every PCC employee. Risk management also includes an ongoing process by which appropriate administrators:

- identify risks
 - evaluate risk potential
 - select the best risk management techniques to mitigate or manage the risks without unduly curtailing or modifying activities necessary to the PCC mission
 - monitor and evaluate the results
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Approval Authority/Monitoring Authority: Piedmont Community College's Board of Trustees has approval authority for this policy. The Vice President, Administrative Services/CFO has monitoring authority for this policy.

Procedure:

Section 1: Risk Management Guidelines

- 1.1. PCC employees are responsible for ensuring that College programs, activities, and policies are administered in a manner that considers the risk of loss or injury.
- 1.2. The Vice President, Administrative Services/CFO; Director, College Safety, Vice President, Information Technology/CIO, and the Administrative Assistant to the Vice President, Administrative Services/CFO & Executive Director, PCC Foundation will assist in sharing documents, requirements, and guidelines with appropriate College administrators and will lead the monitoring and implementation of risk management policies and activities.
 - 1.2.1. Staff will work closely with employees, students, parents, and all community partners to provide a safe and secure educational and work environment. Programs include, but are not limited to:
 - 1.2.1.1. risk management and loss control
 - 1.2.1.2. health and safety programs and employee safety training
 - 1.2.1.3. emergency response preparedness
 - 1.2.1.4. environmental management
 - 1.2.1.5. life safety management
 - 1.2.1.6. insurance programs
 - 1.2.1.7. Workers' Compensation administration
 - 1.2.1.8. hazardous materials/waste management
 - 1.2.1.9. motor fleet management

Legal Citation: N/A

History: Effective January 2012; revised November 2021, December 2024