



## MEDICAL ASSISTING PROGRAM ADMISSIONS POLICY

### ADMISSION:

Students desiring admission to the MA must meet the following requirements before being considered for admission to the first year of the MA program:

- a. High School diploma or equivalent. The High School Equivalence Certificate (GED) must meet the standards of the North Carolina State Board of Community Colleges.
- b. Placement Testing / Course work alternative (contact Admissions Office).
- c. Official college transcripts of any post-secondary education
- d. Conference with Medical Assisting Coordinator.
- e. Compliance with performance standards required in safe medical assisting practice as outlined in the MA Student Handbook.
- f. Students must pass MED 140 with a "B" grade or higher.
- g. Students must pass a Background check and meet immunization requirements in the MED 140 course.

Commencing with the 2021-2022 academic year, the following admission and retention procedures will be implemented:

1. The Medical Assisting (MA) program will admit one cohort per year in the fall semester.
2. Pre-Medical Assisting students should be advised by a member of the Medical Assisting faculty and should take courses as advised. These courses are pre- or co-requisite courses to meet Math and English requirements for admission to the program. **They may include ENG 002, ENG 011, MAT 003, MAT 043, and/or MAT 052.**
3. Students also are permitted to take **ACA 111, BIO 163, ENG 111, HUM 115, CIS 110, PSY 150, MAT143 or MAT152, MED 110, MED118, MED121, MED122, MED130, and MED131** during this time.
4. Admission to the MA program is limited and based on student's demonstrated ability to be successful in a demanding academic program.
5. Students admitted to the program must follow the semester-by-semester curriculum plan.
6. Students will perform a minimum of 240 clinical hours during their MED 260 Externship course.
7. MA students must maintain an overall grade point average of 2.0 and must not receive a grade below "B" in any MED course or a grade below "C" in any general education course required by the MA program.
8. Advanced Placement: Students who request admission based on prior completion of courses at another institution outside of the North Carolina Community College System will be required to take the cumulative

final exam for all courses for which he/she is requesting transfer credit. The student must pass these exams with a grade of 80.

9. Students admitted to the program must be follow all clinical agency regulations to complete clinical hours. This may include vaccinations, a criminal background check, drug screening, and CPR certification.