

## 4.12 Use of Piedmont Community College Facilities by Private Business Enterprises that Loan or Donate Equipment to the College

**Last Revised:** November 2022

**Policy:** Piedmont Community College (PCC) allows limited use of college facilities by private business enterprises that loan or donate instructional equipment to the College.

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### **Purpose/Definitions:**

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This policy outlines the procedure for the use of college facilities by private business enterprises that loan or donate equipment to the College.

#### **Definitions**

N/A

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**Approval Authority/Monitoring Authority:** Piedmont Community College's Board of Trustees has approval authority for this policy. The Vice President, Administrative Services/CFO has monitoring authority for this policy.

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### **Procedure:**

#### Section 1: General Provisions

- 1.1. The use of PCC facilities must be in accordance with the following provisions:
  - 1.1.1. Equipment loaned or donated under this policy is limited to instructional equipment only.
  - 1.1.2. The time period for which a business enterprise may use college facilities under this policy will be negotiated by the College on a case-by-case basis.
  - 1.1.3. Demonstrations must be accomplished during current [hours of operation](#) to prevent additional college costs. (See PCC Policy 8.6 Solicitation by Private Individuals or Non-College Groups)

- 1.1.4. Demonstrations may not interrupt normal instruction/classes. (See PCC Policy 8.6 Solicitation by Private Individuals or Non-College Groups)
- 1.1.5. An appointment for a demonstration must be made through the Executive Administrative Assistant to the Vice President, Administrative Services/CFO. (See PCC Policy 8.6 Solicitation by Private Individuals or Non-College Groups)
- 1.1.6. A college representative must be present when college facilities are used.
- 1.1.7. The business enterprise must maintain liability insurance and provide a certificate of insurance on any instructional equipment loaned to the College, as well as insurance providing for loss of the equipment by fire, thefts or natural phenomena.
  - 1.1.7.1. The appropriate amounts of liability insurance and insurance for the loss of the equipment will be determined on a case-by-case basis with agreement by the college administration.
  - 1.1.7.2. Any instructional equipment donated to the College will be insured by the College.
- 1.1.8. Maintenance of instructional equipment loaned to the College will be the responsibility of the business enterprise that owns the equipment.
- 1.1.9. Maintenance of instructional equipment donated to the College will be the College's responsibility.

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**Legal Citation:** [N.C.G.S. 66-58 \(c\)\(3d\)](#); [N.C.G.S. 115D-20 \(12\)](#)

Note: Senate Bill 565 of the 2005 Session of the General Assembly amended [N.C.G.S. 66-58 \(c\)](#) to add a new subdivision (3d), and also rewrote [General Statutes Chapter 115D-20 \(12\)](#). The revision of N.C.G.S. 66-58 (c) authorizes limited use of community college facilities by private business enterprises that loan or donate instructional equipment to the College. The purpose of the use of the facility is to demonstrate the loaned or donated equipment to customers.

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**History:** Effective October 2005; Reviewed March 2011, February 2021, November 2022