

## 4.8 Student Center

**Last Revised:** November 2022

**Policy:** Piedmont Community College (PCC) provides designated student centers for the use of students, faculty, and staff and establishes procedures for appropriate use.

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### **Purpose/Definitions:**

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The purpose of this policy is to provide guidelines for appropriate use of the Student Center.

#### **Definitions**

N/A

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**Approval Authority/Monitoring Authority:** Piedmont Community College's Board of Trustees has approval authority for this policy. The Vice President, Administrative Services/CFO and the Vice President, Student Development have monitoring authority for this policy.

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### **Procedure:**

#### Section 1: Hours of Operation

- 1.1. The Student Center is open during current [hours of operation](#).
- 1.2. Food service hours are determined by the food service provider, in consultation with the Vice President, Administrative Services/CFO, and posted in the Student Center.
- 1.3. Vending machine service will be available during the open hours of the Student Center.

#### Section 2: Use of Facility

- 2.1. All students, faculty, and staff have priority use of the Student Center.
  - 2.1.1. Students, faculty, staff, and visitors may eat in the Student Center unless the facility is closed for public safety reasons (e.g., epidemics and pandemics).

- 2.2. Community groups wishing to use the Student Center must use procedures as spelled out in Policy 4.4 and must indicate when booking the facility if they plan to serve food.
  - 2.3. The Student Center facility, furniture, and equipment will be the responsibility of each person who uses the Student Center.
    - 2.3.1. In the event of damage or vandalism, the individual or individuals responsible will be held liable.
    - 2.3.2. Each case must be brought before the Vice President, Administrative Services/CFO for disposition.
  - 2.4. All violations of the Policy 7.5 Code of Conduct must be reported to the Vice President, Student Development.
  - 2.5. Each person is responsible for throwing personal trash in the waste cans or recycling receptacles as appropriate.
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**Legal Citation:** N/A

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**History:** Effective January 1988; Revised October 2001, March 2010, February 2021, November 2022

Cross-references PCC Policy 7.5 Code of Conduct.