

## 7.13 Student Fees

**Last Revised:** June 2023

**Policy:** Piedmont Community College charges Student Fees each semester to students attending the College. Student fees are considered to be in addition to tuition and registration fees.

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### **Purpose/Definitions:**

#### **Purpose**

The purpose of this policy is to describe the process for establishing and giving notice thereof regarding student fees that provide funds for items and services not covered by tuition and registration fees.

#### **Definitions**

**Card Fees**—fees that are charged to students for cards issued for licenses or certification by professional affiliated organizations.

**College Access, Parking, and Security (CAPS) Fees**—fees that are charged to use the campus facilities, including parking.

**Continuing Education Registration Fees**—fees that are charged to students for Occupational Extension courses or Self-Support courses.

**Instructional Technology Fees**—fees that are charged to support the procurement, operation of, and repair of instructional technology including supplies and materials that accompany the technology as well as the access of college resources through distance learning.

**Other Fees**—means fees to support costs of goods or services provided by the college that are not required for enrollment. Examples include, but are not limited to, student health and other insurance fees, graduation fees, transcript fees, optional assessment fees, library/equipment replacement fees, high school equivalency test fees, and fees to participate in a specific event or activity. The local board of trustees shall set other fee rates based on the estimated cost of providing the good or service ([1E SBCCC 700.6](#)).

**Graduation and Advancement**—fees that are charged to support graduation activities. Fee includes one printed credential—certificate, diploma, or associate degree; cap and gown; and participation in Commencement ceremony.

**Transcript fees**—fees that are charged for the processing of official transcript request.

**Required Specific Fees**—fees charged to students to support other required academic costs for consumable goods or services that are specifically required for a course. Such academic costs include, but are not limited to, tools, uniforms, insurance, certification/licensure fees, e-text, lab and other consumable supplies ([1E SBCCC 700.5](#)).

**Student Activity Fees**—fees that are charged to support student activities. Non-curriculum students are not required to pay the fee but have an option to do so if they wish to participate in student activity programs.

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**Approval Authority/Monitoring Authority:** Piedmont Community College’s Board of Trustees has approval authority for this policy. The Vice President, Instruction; Vice President, Student Development; and the Vice President, Administrative Services/CFO have monitoring authority for this policy.

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**Procedure:**

Section 1: Notification of Fees

- 1.1. Students are apprised of and pay for fees during the registration process.
- 1.2. Increases in Student Fees must be approved by the Piedmont Community College Board of Trustees and adhere to the North Carolina State Board of Community Colleges Code (see citations below).
- 1.3. Refer to Piedmont Community College’s website ([www.piedmontcc.edu](http://www.piedmontcc.edu)) for the most recent student fees.

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**Legal Citation:** [1E SBCCC 100.1](#), [1E SBCCC 200.1](#), [1E SBCCC 300.1](#), [1E SBCCC 400.1](#), [1E SBCCC 500.1](#), [1E SBCCC 600.2](#), [1E SBCCC 600.3](#), [1E SBCCC 700.1](#), [1E SBCCC 700.2](#), [1E SBCCC 700.3](#), [1E SBCCC 700.4](#), [1E SBCCC 700.5](#), [1E SBCCC 700.6](#)

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**History:** Effective October 12, 1988; Revised October 2001, April 2011, April 2015, April 2020, August 2020, May 2022 (updated definitions), June 2023