

## 7.6.1 Parents' Bill of Rights

**Last Revised:** New

**Policy:** Piedmont Community College (PCC) complies with the requirements of the NC Parents' Bill of Rights Act.

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### **Purpose/Definitions:**

#### **Purpose**

The purpose of this policy is to clarify the College's responsibilities in accordance with the NC Parents' Bill of Rights Act.

#### **Definitions**

**Child**—a person less than 18 years of age who has not been emancipated.

**Health care facility**—a facility where health care services are provided to patients, including

- an agent or employee of the health care facility that is licensed, certified, or otherwise authorized to provide health care services
- the officers and directors of a health care facility

**Health care practitioners**—an individual who is licensed, certified, or otherwise authorized to provide health care services in the ordinary course of business or practice of a profession or in an approved education or training program, or an agent or employee of that individual.

**Parent**—a person who has legal custody of a child, including a natural parent, adoptive parent, or legal guardian.

**Principal**—a school administrator employed as a principal of a school or the staff member with the highest decision-making authority at a school if there is no principal.

**Public-School Unit**—any of the following:

- a local school administrative unit
- a charter school
- A regional school

**School personnel**—any of the following:

- an employee of a public-school unit, whether full-time or part-time, including substitute teachers, driver training teachers, bus drivers, clerical staff, and custodians
- an independent contractor or employee of an independent contractor of a public-school unit, if the independent contractor carries out duties customarily performed by school personnel and has significant access to students, whether paid with federal, State, local, or other funds

**State**—the State, any of its political subdivision, or any public-school unit.

**Superintendent**—any of the following:

- A superintendent or executive officer of a local school administrative unit or designee.
- The staff member with the highest decision-making authority for a public-school unit if there is no superintendent.

**Treatment**—any medical procedure or treatment, including X-rays, the administration of drugs, blood transfusions, use of anesthetics, and laboratory or other diagnostic procedures employed by or ordered by a health care practitioner, that is used, employed, or ordered to be used or employed commensurate with the exercise of reasonable care and equal to the standards of medical practice normally employed in the community where the health care practitioner administers treatment to the minor child.

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**Approval Authority/Monitoring Authority:** Piedmont Community College’s Board of Trustees has approval authority for this policy. The Vice President, Student Development and the Vice President, Instruction/CAO has monitoring authority for this policy.

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**Procedure:**

Section 1: General Provisions

- 1.1. PCC employees are not “school personnel” as defined in this policy.

Section 2: Provisions of the Act

- 2.1. College employees will not create audio or video recordings of minors whose parents have provided a written withdrawal of consent. See Exhibit 7.6.1A Withdrawal of

Consent to Create Audio or Video Recording, with the exception of recordings for the purpose of

- 2.1.1. safety demonstrations
  - 2.1.2. academic or extra-curricular activities
  - 2.1.3. classroom instruction
  - 2.1.4. surveillance footage in a building or grounds
  - 2.1.5. photo ID cards
- 2.2. College employees will not create, store, or share biometric scans, blood products, or DNA of minors whose parents have provided a written withdrawal of consent. See Exhibit 7.6.1B Withdrawal of Consent to Create/Collect/Store Biological Materials, with the following exceptions:
- 2.2.1. when the scan occurs in a public place where there is no expectation of privacy
  - 2.2.2. when the scan is used solely for security or surveillance of buildings, grounds, or school transportation
- 2.3. In compliance with the Family Educational Rights and Privacy Act (FERPA), college employees may provide parents the right to access any of their child's educational records. See PCC Policy 7.6 The Family Educational Rights and Privacy Act of 1974 for additional information.
- 2.4. If a college employee suspects that a criminal offense has been committed against a minor, the employee must notify the Vice President, Student Development who will, in turn, notify the parent(s) unless notification impedes a DSS or law enforcement investigation.
- 2.4.1. This provision applies to any minor, including those in college-operated daycares.
- 2.5. The College shall provide to the College's K-12 partners a list of healthcare services offered to school-aged students at the College.

### Section 3: Parental Requests for Information

- 3.1. If a parent requests, in writing, information from the Vice President, Instruction/CAO, the Vice President, Instruction/CAO, within 10 business days, must either provide

- 3.1.1. the requested information to the parent, or
  - 3.1.2. an extension notice to the parent that the information will be provided no later than 20 business days from the date of the parental request.
  - 3.2. If the Vice President, Instruction/CAO denies or fails to respond within timeframe described in item 3.1, the request can be escalated to the President of the College.
  - 3.3. If the President fails to respond within 10 business days or provide an extension notice to the parent that the information will be provided no later than 20 business days from the date of the parental request, the request can be escalated to the PCC Board of Trustees.
    - 3.3.1. The Boards's decision is the final decision.
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**Legal Citation:** [Session Law 2023-106, Parents' Bill of Rights](#)

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**History:** Effective August 2024

Cross-references PCC Policy 7.6 The Family Educational Rights and Privacy Act of 1974 for additional information

**Exhibit 7.6.1A** Withdrawal of Consent to Create Audio or Video Recording



Piedmont Community College  
PO Box 1197 Roxboro, NC 27573  
336-322-2159

**Withdrawal of Consent to Create Audio or Video Recording**

Piedmont Community College employees will not create audio or video recordings of minors whose parents have provided a written withdrawal of consent.

Student Name:

PCC Student ID:

**Acknowledgement:**

By submitting this form, I certify that I withdraw consent for my child to be audio or video recorded, and acknowledge the following exceptions as established by the Parents' Bill of Rights:

1. safety demonstrations
2. academic or extra-curricular activities
3. classroom instruction
4. surveillance footage in a building or grounds
5. photo ID cards

Parent's Printed Name:

Parent's Signature and Date:

Return this completed form to the Office of Student Development on either the College's Person County or Caswell County Campus, or mail to: Piedmont Community College; Office of Student Development; P.O. Box 1197; Roxboro, NC 27573.

**Exhibit 7.6.1B** Withdrawal of Consent to Create/Collect/Store Biological Materials



Piedmont Community College  
PO Box 1197 Roxboro, NC 27573  
336-322-2159

**Withdrawal of Consent to Create/Collect/Store Biological Materials**

Piedmont Community College employees will not create, collect, or store biometric scans, blood products, or DNA of minors whose parents have provided a written withdrawal of consent.

Student Name:

PCC Student ID:

**Acknowledgement:**

By submitting this form, I certify that I withdraw consent for my child's biometric scans, blood products, or DNA to be created, collected, or stored, and acknowledge the following exceptions as established by the Parents' Bill of Rights:

1. when the scan occurs in a public place where there is no expectation of privacy, or
2. when the scan is used solely for security or surveillance of buildings, grounds, or school transportation.

Parent's Printed Name:

Parent's Signature and Date:

Return this completed form to the Office of Student Development on either the College's Person County or Caswell County Campus, or mail to: Piedmont Community College; Office of Student Development; P.O. Box 1197; Roxboro, NC 27573.