

6.16 Course Repetition

Last Revised: December 2024

Policy: Piedmont Community College (PCC) provides students with the opportunity to repeat courses when appropriate to accommodate their individual goals.

Purpose/Definitions:

Purpose

The purpose of this policy is to describe the circumstances under which students may repeat courses.

Definitions

N/A

Approval Authority/Monitoring Authority: Piedmont Community College's Board of Trustees has approval authority for this policy. The Vice President, Instruction/CAO and the Vice President, Student Development have monitoring authority over this policy.

Procedure:

Section 1: Repeating Curriculum Courses

- 1.1. Students may repeat a course for which they have already earned a grade. In such an instance, only the higher grade will be used in calculating the cumulative and program GPA for graduation.
- 1.2. All grades for courses repeated remain on the student's record.
- 1.3. The repeated course will count only once toward meeting the credit hours required for graduation.
- 1.4. The College does not encourage students to repeat courses in which a grade of C or higher was earned.
- 1.5. Students who receive veteran's benefits should be aware that they will not receive benefits for previously completed courses.

1.6. For all financial aid recipients, Financial Aid Satisfactory Academic Progress rules will apply to repeated courses.

1.6.1. Students are encouraged to contact the Financial Aid Office or consult the [Satisfactory Academic Progress section](#) from the PCC Financial Aid Policies and Procedures Manual.

Section 2: Repeating Continuing Education Courses

2.1. Continuing Education students may repeat courses as needed.

Legal Citation: [Department of Education Student Federal Aid Handbook- Student Eligibility - SAP](#)

History: Effective October 1988; Revised April 1994, October 2001, January 2012, August 2021, December 2024