



WORKFORCE SHORT-TERM TRAINING AND PROGRAMS OF STUDY 2025 SUMMER SCHEDULE

# **Contents**

# 4

# **Getting Started**

Need help getting started? PCC is always here to guide you on your journey. Get started today in just a few easy steps.

# 5

# **Academic Advising**

Learn about academic advising at PCC.

# 7 Scho

# **Scholarships**

Need help paying for college? PCC is here for you. Check out PCC's payment plan, financial aid, work-study and multiple scholarship options.

# 8-11

# **Workforce Short-Term Training**

Take a look at upcoming workforce training courses and programs that PCC has to offer. New workforce training courses are offered monthly.

**Note:** Course offerings (time, date, location) are subject to change. Stay up-to-date with the latest course offerings online.

# 12

### **Ed2Go Classes**

Ed2Go offers individuals the opportunity to learn new skills online and change their lives for the better.

# 13

### **Small Business Center**

See what PCC's Small Business Center can offer you.

# 14

# **Programs of Study**

Get started at PCC and save thousands. Learn how you can make PCC work for your schedule with our online degree programs.

# 14-15

# **Important Contacts**

Find important contact information for the Person County Campus and Caswell County Campus.

# **CHOOSE A PROGRAM**

At Piedmont Community College, we offer a wide variety of curriculum programs designed to prepare you for the workforce or transfer to a four-year college or university.

- ➤ Agribusiness
- **→** Gunsmithing

> Healthcare

➤ Public Safety & Criminal Justice

- > Business & Accounting
- ➤ Human Services
- Teacher PreparationTechnical & Manufacturing

- **➤** Cosmetology
- Information Technology > University Transfer

# **APPLY AND COMPLETE RESIDENCY FORMS**

Submit your completed application, as well as applicable transcripts. Complete the NC residency determination request prior to completing and submitting your application. The Department of Education requires an unexpired government-issued photo ID to confirm your identity when inquiring about your education records.

# **COMPLETE FINANCIAL AID FORMS**

When applying for financial aid, grants, and scholarships, let one of PCC's Student Development team members assist you. Call a team member today at (336) 599-1181, ext. 4004, or email them at financialaid@piedmontcc.edu.

# **REGISTER FOR CLASSES**

Work with your advisor or another PCC team member to ensure you stay on track.

# **PAY FOR CLASSES**

Be sure to pay for your classes, and finalize all financial aid information to save your seat.



# www.piedmontcc.edu/apply



# ACADEMICADVISING



# Serving all students across both Person County and Caswell County Campuses!

Academic advising at Piedmont Community College is vital for student success.

Our advisors provide individualized guidance and support, helping students set academic goals, develop personalized educational plans, and navigate college policies.

Academic advising empowers students to thrive academically, overcome obstacles and achieve their educational and career aspirations.

# MEET YOUR ADVISOR AND SCHEDULE AN APPOINTMENT

www.piedmontcc.edu/advising

Person County Campus
Building E | (336) 322-2159
Student Development Center

Caswell County Campus *Building K* | *(336) 694-5707* 

# UNIVERSITY TRANSFER

# University Transfer & General Education

### **Associate Degree**

Prepare for an extraordinary academic adventure tailored to your university aspirations. Our program is meticulously crafted to provide you with all the essential classes required for a seamless transfer to the university of your dreams. Experience the exhilarating freedom to explore limitless possibilities with University Transfer. At PCC, revel in the advantages of lower costs and smaller class sizes, enhancing your overall educational journey like never before. Get ready to soar to new heights with enthusiasm and boundless opportunities!

# Piedmont Community College offers Associate Degrees in:

Arts
Arts in Teacher Preparation
General Education
Science

Science in Teacher Preparation

Early Childhood Education

- Career Option
- Transfer (Non-Teaching)
- Transfer (Teaching Licensure)

piedmontcc.edu/transfer



PIEDMONT COMMUNITY COLLEGE (336) 599-1181 WWW.PIEDMONT COMMUNITY COLLEGE (336) 599-1181 WWW.PIEDMONT COMMUNITY COLLEGE



"As a second-year student at PCC, I've really enjoyed my experience from the beginning. I will graduate with an Associate in Arts degree in Spring of 2025. After graduation, I plan on transferring to a four-year university to continue my education. At PCC, you are part of a great campus community, and the support from faculty and staff is incredible. They offer flexible schedules with online and in-person courses, which is very convenient."

> - Monserrat Sanchez, CCP Caswell County Campus Student

PCC offers a variety of FREE opportunities for high school students to expand their knowledge and earn college credits. Students are receiving Associate degrees from PCC while they are in high school.

# THERE ARE TWO PATHWAYS TO SELECT WHEN CONSIDERING THE CAREER & **COLLEGE PROMISE (CCP) PROGRAM:**

- Career Technical Education (CTE)
- College Transfer Pathway (CTP)

# **CAREER AND TECHNICAL EDUCATION** PATHWAY PROVIDES HANDS ON EXPERIENCE

(ex. Welding & Cosmetology)

The College and Transfer pathway provides college-level courses that will prepare you for your post secondary education. You have the opportunity to earn transferable credit hours towards your Bachelor of Science and/or Bachelor of Arts.

## Contact

Kailey Oakley, Coordinator College High School Programs kailey.oakley@piedmontcc.edu | (336) 694-8061





# Scholarships

Don't let money be the reason why you don't further your education! Let us help with the variety of funding opportunities available, such as:

- ➤ Payment Plans ➤ Free Tuition for Career & Technical Programs
- Financial Aid Work Study
  - Emergency Funds



# **FUNDS FOR CURRICULUM & WORKFORCE TRAINING**

www.piedmontcc.edu/scholarships

# **FREE TUITION**

# **PACER PROMISE PROGRAM**

Many programs at PCC offer free tuition through the Pacer Promise program. This requires completion of FAFSA.

piedmontcc.edu/pacer-promise

# **WORKFORCE SCHOLARSHIPS**

The North Carolina Tobacco Trust Fund has established a scholarship for Workforce students, assisting with tuition, books and fees, certification exam fees, and training-related materials.

In-person or virtual meetings are available to help you complete your Free Application for Federal Student Aid (FAFSA).

For help completing your FAFSA, call (336) 599-1181, ext. 4004.

PIEDMONT COMMUNITY COLLEGE PIEDMONT COMMUNITY COLLEGE

# **TECHNOLOGY**



Scan the QR code to view programs & courses.

# **Google IT Support Profesional**

This 16-week course will be comprised of five modules that will increase skills required to succeed in an entry-level IT job. Students will learn to perform dayto-day IT support tasks including computer assembly, wireless networking, installing programs, and customer service; learn how to provide end-to-end customer support, ranging from identifying problems to troubleshooting and debugging; learn to use systems including Linux, Domain Name Systems, Command-Line Interface, and Binary Code.

Credential: Google IT Support Certification

\$180 Registration Fee			
MTWTHFSSU	May 29 - Dec. 11	Zoom Meetings 4th Thursdays; 7 - 9 p.m.	Hybrid

# **Notary Public**

The Notary Public course covers information necessary for you to be able to apply for North Carolina Notary Public commissions. Participants must be at least 18 years of age, possess a high school diploma or equivalent, and speak and write English.

Credential: NC State Notary Public Sworn Officer

\$70 Re	egistration Fee		
MW	June 2-4	5:45 - 9:30 p.m.	Caswell
MW	JUly 28-30	5:45 - 9:30 p.m.	Person

# www.piedmontcc.edu/notary









# HEALTH &



Scan the QR code to view programs & courses.

# **Central Sterile Processing**

This program introduces the primary responsibilities of a central sterile technician and includes practical applications of learned concepts and procedures. Topics include preparation, storage, distribution of instruments, supplies and equipment, quality assurance, and inventory management. Prerequisite: High School Diploma/High School Equivalency

Credential: Certified Sterile Processing Technician; CBSPD

\$189 Re	gistration Fee + a	dditional fees		
М	May 5 - August 1	9 a.m 12 p.m.	Caswell	Hybrid

First day (May 5) and 27 hours of clinical are face to face; remaining course hours are completed online.

# www.piedmontcc.edu/csp

# **Medical Administrative Assistant with EHR**

Learn skills specific to the healthcare industry, as well as professional communication and customer service skills necessary for effective interaction with patients and healthcare professionals including training on Microsoft Office software. Prerequisite: High School Diploma/High School Equivalency

**Credential:** Certified Medical Administrative Assistant (CMAA); Certified Electronic Health Records (CEHRS); National Health Career Association (NHA)

\$185 Registration Fee + a	dditional fees
May 14 -September 9	Online - Asynchronous
August 13 - December 12	Online – Asynchronous

www.piedmontcc.edu/ehr

# **Medical Coding and Billing**

Each of the program's courses must be registered for separately. Students must meet the prerequisite requirements. Please review the course information below prior to submission. Prerequisite: High School Diploma/High School Equivalency

**Credential:** Certified Professional Biller (CPB) – AAPC; Certified Coding Specialist-Physician Based (CCS-P); AHIMA OR Certified Professional Coder (CPC); AAPC; Certified Inpatient Coder (CIC) - AAPC; Certified Coding Specialist (CCS) -AHIMA

**Medical Terminology** \$180 Registration + textbook fee May 6 - July 29 Online - Asynchronous

**Medical Billing** \$180 Registration + textbook fee April 29 - August 4 Online - Asynchronous

Medical Coding - Outpatient \$180 Registration + textbook fee May 20 - September 8 Online - Asynchronous

**Medical Coding - Inpatient** \$180 Registration + textbook fee June 10 - September 9 Online - Asynchronous

**CPC Exam Review** \$125 Registration + textbook fee June 23 - August 14 Online - Asynchronous

www.piedmontcc.edu/coding

PIEDMONT COMMUNITY COLLEGE PIEDMONT COMMUNITY COLLEGE

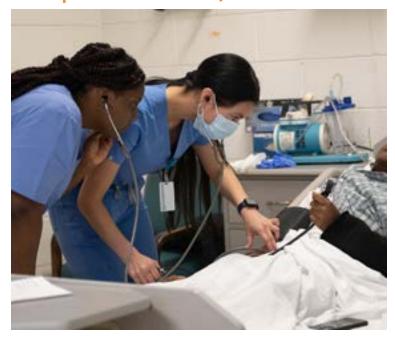
# **Nurse Aide**

The Nurse Aide I curriculum prepares individuals to work under the supervision of licensed nursing professionals in performing nursing care and services for persons of all ages. Upon completion, the student may be eligible for listing as a Nurse Aide I and other selected Nurse Aide registries as determined by the local program of study.

#### Credential: CNA; Credentia

\$244 + \$140 state board exam			
May Class			
Saturday	May 31	8:30 a.m 12:30 p.m.	Orientation
MTWTHF	May 31 - June 25	8:30 a.m 5 p.m.	Person - Theory/Lab
		7 a.m 7:30 p.m.	Clinical
June Class			
Thursday	June 26	8:30 a.m 12:30 p.m.	Orientation
MTWTHF	June 26 - July 30	8:30 a.m 5 p.m.	Person - Theory/Lab
		7 a.m 7:30 p.m.	Clinical

# www.piedmontcc.edu/nurseaide



# **Pharmacy Technician**

Pharmacy technicians help pharmacists dispense prescription medication to customers or health professionals. This asynchronous (self-paced) online program prepares students to be professional Pharmacy Technicians dedicated to assisting in quality pharmacy operational procedures. Prerequisite: High School Diploma/High School Equivalency

Credential: Certified Pharmacy Tech (CPhT); PTCB

\$180 Registration Fee + textbooks		
May 6 - August 5	Online - Asynchronous	
August 12 - December 31	Online - Asynchronous	

# www.piedmontcc.edu/pharmacy

# **Phlebotomy Technician**

Gain skills in theory and clinical experiences in the proper collection of blood and other specimens used for diagnostic testing. When you complete this program, you should be able to safely perform procedures necessary for specimen collections on patients in various health care settings and may be eligible for national certification as phlebotomy technicians. Prerequisite: High School Diploma/High School Equivalency Diploma.

Credential: Certified Phlebotomy Technician (CPT); National Healthcareer (NHA)

\$259 R	egistration Fee + te	ktbooks	
TTH	Aug. 12 - Dec. 31	4:15 - 7:45 p.m.	Hybrid

www.piedmontcc.edu/phlebotomy









**Technician** 







# **Defensive Driving Class**

PCC offers the National Safety Council's Defensive Driving course. Qualified drivers may earn the opportunity to receive a reduction on a traffic infraction by completing this course. Upon completing the four-hour class, a Certificate of Completion will be issued.

\$99 Re	egistration Fe	е		
Т	June 17	6 p.m 10 p.m.	Person	Face to Face
Т	July 15	6 p.m 10 p.m.	Person	Face to Face
Т	August 12	6 p.m 10 p.m.	Person	Face to Face

# www.piedmontcc.edu/defensive

# Plumbing – Level II This course is designed to cover the basic

installation and maintenance of plumbing systems and components. Topics include safe use of tools, implementation of standard practices, and installation/maintenance of piping, fittings, valves, appliances and fixtures used in plumbed systems. Upon completion, students should be able to install/ maintain basic plumbing systems, components, appliances, and fixtures through appropriate use of plumbing tools and standard practices.

\$181 R	tegistration Fee		
MW	June 2 - September 9	8 a.m 3 p.m	Person

# www.piedmontcc.edu/plumbing

# **CDL Class A Truck Driver Training**

PCC's truck driver training program consists of extensive classroom, range, and behind-the-wheel instruction to prepare students for the CDL Class A license skills examination. Training is conducted three days a week.

\$1,999 Registration Fee			
May 5 - June 30	7:30 a.m 5:30 p.m.	Person	
July 7 - August 29	7:30 a.m 5:30 p.m.	Person	

# www.piedmontcc.edu/cdl



PIEDMONT COMMUNITY COLLEGE PIEDMONT COMMUNITY COLLEGE

# ED2COCLASSES

Browse www.ed2go.com/pcc and choose a course that interests you.

# How to sign-up

- 1. Browse our catalog and choose a course that interests you.
- 2. Click on the "Add to Cart" button.
- 3. Choose your "Session Date" and continue to checkout.
- 4. If you are a Returning Student, sign into your account.
- 5. If you are a new student, create an account and follow the directions to enter your information.

- 6. Review your information and then checkout to complete the process.
- 7. To proceed with the enrollment process, please complete the official Continuing Education registration form online and submit.
- 8. An email will follow the submission with payment instructions.

# **ED2GO-Arts & Design**

Introduction to Interior Design Drawing for the Absolute Beginner Mastering your Digital SLR Camera Blogging/Podcasting for Beginners

#### **ED2GO-Business**

Accounting Fundamentals I and II A to Z Grant Writing Stocks, Bonds, and Investing Fundamentals of Supervision and Management **Effective Business Writing** Business and Marketing Writing Project Management Fundamentals Real Estate Investing Administrative Assistant Fundamentals Keys to Effective Communication Introduction to Stock Options Marketing Your Business on the Internet Achieving Success with Difficult People Start Your Own Online Business Project Mamt. Professional (PMP) Prep I and II Mastering Public Speaking Leadership

The Analysis & Valuation of Stocks

Introduction to Business Analysis

Mastery of Business Fundamentals

Individual Excellence

Supply Chain Mgmt. Fundamentals Interpersonal Communication Explore a Career as a Paralegal Keys to Successful Money Management Marketing Your Non-Profit

# **ED2GO-Computer Science** and IT Computer Skills for the Workplace

Introduction to SQL Creating WordPress Websites Intermediate WordPress Websites Introduction to Python 3 Programming Keyboarding Creating Web Pages Basic Comp TIA A+ Certification Introduction to Networking Introduction to PC Troubleshooting Introduction to PC Security

#### **ED2GO-Health and Fitness**

Medical Terminology I: Word Association App Medical Terminology II: Human Disease Explore a Career in Medical Coding Vet Ast II and III: Canine Reproduction Certificate in Food, Nutrition, and Health

Human Anatomy and Physiology Spanish for Medical Professionals Lose Weight and Keep it Off Certificate in Mindfulness Certificate in Nutrition, Chronic Disease, & Health Promotion Intro. to Natural Health & Healing Certificate in Meditation

# **ED2GO-Language**

Speed Spanish I, II, and III Discover Sign Language II Beginning Conversational French Beginning Conversational Japanese

# **ED2GO-Test Prep**

GRE Preparation - Part I (Verbal/Analytical) GRE Preparation — Part II (Quantitative) SAT/ACT Prep Course Part I

# **ED2GO-Writing**

Grammar Refresher I and II Writing Essentials Beginner Writing Workshops Grammar for ESL Introduction to Journaling The Keys to Effective Editing Write Fiction Like A Pro

# CENTIER

As a part of the Business Development and Entrepreneurship Center, PCC's Small Business Center is in the business of helping other businesses succeed. We understand the problems small businesses face, and best of all, most of our services are at no cost to you! Check us out at www.piedmontcc.edu/sbc for upcoming no cost seminars.

# **QUESTIONS?**

Small Business Center Director (336) 322-2484 sbc@piedmontcc.edu



105 N. Main St, Roxboro, NC | (336) 599-0032

# Let our network work for you

Are you considering a new business venture or expansion? Do you need help making your existing business more profitable or need additional training? Let our extensive network of experts help with free seminars, such as...

- > Creating a Winning Business Plan
- ➤ Grant Writing 101
- > Social Media Marketing for Your Small Business

WORKFORCE FADINESS CENTER

Piedmont Community College is committed to supporting job seekers on their paths to success. We provide a collaborative space where you can receive guidance and hands-on support to sharpen your professional abilities.

# **Tech Exploration**

Equips you with essential tech skills and empowers you to navigate the digital landscape confidently.

# College & Career Readiness (CCR)

PCC one-stop shop for GED\* & HiSET\* preparation with a personalized approach.

#### CALL AHEAD TO SCHEDULE AN APPOINTMENT

Business Development & Entrepreneurship Center 105 N. Main St, Roxboro, NC | (336) 322-2480

12 PIEDMONT COMMUNITY COLLEGE PIEDMONT COMMUNITY COLLEGE WWW.PIEDMONTCC.EDU/COURSES 13 WWW.PIEDMONTCC.EDU/COURSES

# **Business Studies and Emerging Technologies**

**Curriculum Programs** 

Accounting and Finance\*

Agribusiness Technology – Plant Science

Business Administration\*

Digital Effects & Animation Technology

Information Technology – Business Support

Information Technology – Computer Programming

Information Technology - Cybersecurity

Information Technology - Gaming, Simulation, & Design

#### **Workforce Short-Term Training**

Notary Public
Office Administration
Short-Term Ag Programs
Short-Term IT Programs
Spanish for the Workplace
Veterinary Assistant Program

Chris S. Davis, Dean chris.davis@piedmontcc.edu (336) 322-2155   E122	Dr. Shawnee Seese, Director shawnee.seese@piedmontcc.edu (336) 322-2186   E125
(330) 322-2133   E122	(330) 322-2100   E123
Jessica Wilson, Admin. Assistant jessica.wilson@piedmontcc.edu (336) 322-2231   E127	

#### **Health and Wellness**

#### **Curriculum Programs**

Associate Degree Nursing Cosmetology Emergency Medical Science Healthcare Management Technology Medical Assisting Practical Nursing Sonography (Coming Fall 2025)

#### **Workforce Short-Term Training**

BLS/BLS Instructor Training & Heartsaver CPR/ First Aid/AED Cardiovascular Technician/Monitor Central Sterile Processing EMT/Paramedic Programs Medical Administrative Assistant EHR Specialist\* Medical Billing & Coding\* Medication Aide: Long-Term Care Facilities Medication Technician Nurse Aide I and II (CNA)

Nurse Aide I and II (CNA)
Nurse Aide Refresher
Pharmacy Technician - Online
Phlebotomy Technician

Alisa L. Montgomery, Dean

Alisa L. Montgomery, Dean	Lori L. Watlington, Director
alisa.montgomery@piedmontcc.edu	lori.watlington@piedmontcc.edu
(336) 322-2213   L107	(336) 694-8080   P102
Darrick Woods, Director	Kory Lane, Director
darrick.woods@piedmontcc.edu	kory.lane@piedmontcc.edu
(336) 322-2219   L108	(336) 694-8052   P104
Nancy Watts, Admin. Assistant nancy.watts@piedmontcc.edu (336) 322-2214   L106	

## **Online Programs**

Programs with an \* are offered online.

#### Ed2Ge

Offers a wide range of highly interactive courses that you can take entirely online. You will find hundreds of engaging courses covering every topic from Anatomy to Web Design.

Visit www.ed2go.com/pcc.

#### Personal Enrichment

Defensive Driving Class 4-Hour Digital Photography Discover Sign Language Handgun Safety/Concealed Carry Training

# **Public Safety & Human Services**

#### **Curriculum Programs**

Criminal Justice Technology Human Services Technology\*

- Addiction and Recovery Studies\*
- Gerontology\*

Public Safety Administration

- Correction Services\*

Public Safety Administration

- Emergency & Fire Management Services\*
- Law Enforcement Services\*

#### **Workforce Short-Term Training**

Fire/Rescue Education

Law Enforcement In-Service Training

Nancy Oberman, Director nancy.oberman@piedmontcc.edu (336) 694-8071   P103	David Reed, Director, Fire Services david.reed@piedmontcc.edu (336) 504-0952
Susan Tuck, Admin. Assistant susan.tuck@piedmontcc.edu (336) 694-8071   P103	

# **Technical & Manufacturing**

# **Curriculum Programs**

Electrical Power Production General Occupational Technology Gunsmithing Industrial Systems Technology Mechatronics Engineering Technology Welding Technology

#### **Workforce Short-Term Training**

Advanced Manufacturing & Automation
BioWork Process Technician
Certified Logistics Technician
Certified Production Technician
Electrical Academy
Electrician Re-certification
Fundamentals of Taxidermy
Handgun Safety/Concealed
Carry Training

HVAC Technician
OSHA Courses
Plumbing Program
Programmable Logistics
Controllers Technician (PLC)
Residential Wiring
Short-term Basic Welding
Small Engine Repair
Truck Driver: CDL Class A

Jody Blackwell, Dean	Jonathan Willis, Director
jody.blackwell@piedmontcc.edu	jonathan.willis@piedmontcc.edu
(336) 322-2486   CHATT	(336) 322-2160   E143
	Center for Health, Advanced
heather.leonard@piedmontcc.edu	Technology and Trades (CHATT)
(336) 322-2192   BDEC	

# **University Transfer & General Education**

#### **Curriculum Programs**

Associate in Arts<sup>x</sup>

Associate in Arts in Teacher Preparation Associate in General Education

Associate in General Education - Nursing

Associate in Science\*

Associate in Science in Teacher Preparation

Early Childhood Education - Career Option\*

Early Childhood Education – Transfer (Non-Teaching)\*

Early Childhood Education – Transfer (Teaching Licensure)\*

Dr. David Townsend, Dean david.townsend@piedmontcc.edu (336)322-2190 | A130

Drake Howell, Admin. Assistant drake.howell@piedmontcc.edu (336)322-2206 | A129

#### **Workforce Readiness Center**

Tech Exploration
English as a Second Language (ESL)
College & Career Readiness (CCR)
National Career Readiness Certificate

Donna Rivera, CCR Director donna.rivera@piedmontcc.edu (336) 322-2488 | BDEC

Tammy Morris, Outreach Specialist tammy.morris@piedmontcc.edu (336) 322-2480 | BDEC



# April 7

Registration for Summer/Fall Semesters Opens

# April 29

Caswell County Campus
Career and Health Fair | 10 a.m. - 2 p.m.

# April 30

Person County Campus Career and Health Fair | 10 a.m. - 2 p.m.

# May 16

Commencement
Caswell Civic Center | 6 p.m.





# **OTHER IMPORTANT CONTACTS**

Caswell County Campus (336) 694-5707

Person County Campus (336) 599-1181

Academic Advising
(336) 322-2174
advising@piedmontcc.edu

Admissions
(336) 322-2159
admissions@piedmontcc.edu

Business Development &

Entrepreneurship Center
Workforce Readiness
Center
College & Career Readiness
(CCR)

(336) 322-2480
sbc@piedmontcc.edu
ccr@piedmontcc.edu

 Disability Services
 (336) 322-2153

 Evening and Weekend Success Coach
 (336) 322-2159

 TRIO-EOC
 (336) 322-2280

 Financial Aid
 (336) 599-1181, ext. 4004

**Student Help Desk** (336) 322-2300

support@piedmontcc.edu

financialaid@piedmontcc.edu

14 PIEDMONT COMMUNITY COLLEGE (336) 599-1181 <u>WWW.PIEDMONT.C.EDU/COURSES</u> 15