Piedmont Community College
Emergency Medical Technician (EMT) Program
Caswell Campus – Room P109
Start Date: Monday, January 5, 2026
Time: 6:00 PM

Dear EMT Student,

Welcome to the Piedmont Community College Emergency Medical Technician (EMT) Program! We are excited to have you join us for the upcoming course beginning **Monday, January 5, 2026**, at **6:00 PM** on the **Caswell Campus in Room P109**.

This letter contains important information to help you prepare for the first day of class and the semester ahead.

Course Textbook

You will need the following textbook package for this course:
Emergency Care and Transportation of the Sick and Injured Essentials Package, Twelfth Edition AAOS ISBN:9781284227222

Publisher website: psglearning.com

Link to purchase with a 25% discount from publisher:
http://www.jblearning.com/cart/Default.aspxbc=22722-2&ref=psg&coupon=Piedmont12

⚠️ **Please note**: The Essentials Package **includes access to required online resources**. Be cautious when purchasing used books, as they often **do not include** the access code you will need for course completion.

Platinum Planner & EMS Testing Accounts

Attached to this email/letter are instructions for creating your **Platinum Planner** and **EMS Testing** accounts. These platforms are vital tools for clinical documentation and exam preparation. Please follow the instructions closely to ensure your accounts are set up before the first class. You will pay the subscription directly to Platinum Education.

Uniform Requirements

Attached is the **course syllabus**, which includes **uniform requirements**. The link to order your uniform is in the Castle Uniforms letter. Make sure you read through the uniform guidelines carefully. Students are expected to be in full uniform for in-person sessions, clinical rotations, and skills labs. Delays in ordering may impact your ability to participate in required activities.

Required Documentation – Due the First Night

Please bring a copy of your **high school diploma or GED and Drivers License** to the first class session on Monday, January 5th. This is a requirement for enrollment in the EMT program. If you do not have a copy, please make arrangements in advance to obtain one.

In-Person Class Dates & Times

All in-person class sessions will be held on the Caswell Campus in Room P109. Specific dates and times are listed in the syllabus. Attendance is mandatory for these sessions, as they include essential skills practice and testing. Please review attendance requirements in the syllabus.

If you have any questions or need assistance prior to the first class, feel free to reach out. We're looking forward to helping you take this exciting step in your EMS career!

See you on January 5th!

Sincerely,

Kory A. Lane

Director / Instructor, EMS

Caswell Campus
331 Piedmont Drive, Yanceyville NC 27379
Phone: (336) 694-8052 | Office: P104
www.piedmontcc.edu

PlatinumEd.com Student Sign-up Directions

Welcome to the *Piedmont Community College EMT Program*. Provided in this document are directions for signing up for any of Platinum Educational Group's (EMSTesting, Platinum Tests and Platinum Planner) programs. Please make sure that you have logged in and created your account by *1/5/26.*

To sign up as a Student in any or all of Platinum's programs go to my.platinumed.com.

Under the login you will see a **Create Student Account** button. Click the button to create your new student account.

If your school or instructor has provided you with a **Cohort Code**, please enter it in the **Cohort Code** box. This will automatically submit your enrollment request for this Cohort upon account validation and you will see the status of your request on your dashboard.

Cohort Code *5JHN6*

You will receive an **email** with a subject line of **PlatinumEd.com New Account Validation** from no-reply. Go ahead and activate your account by clicking the red button in the email.

You will be directed to our **terms and conditions** after clicking the link. Read the terms and conditions carefully and scroll down to check the **I agree** to these terms checkbox, then click the **Submit** button.

You will see the Cohort you are enrolled in on your student dashboard with your status.

You will see the status of your request on your dashboard. Once your request is approved, your primary dashboard will be displayed with your role link.

Students that are paying for the program will receive a **Cohort Enrollment Request Accepted** email, letting them know that payment for EMSTesting, Platinum Tests or Platinum Planner is required at this time.

Click the **Complete My Registration** button to proceed to payment.

Use either your credit/debit card.

Once you have successfully completed the payment process and the Cohort enrollment requests have been approved you will be able to get started by joining your class in Platinum's programs.

Congratulations on your acceptance to the Piedmont Community College EMS Program!

You will need a minimum of 2 Graphite Polos with the Piedmont EMS patch. Students will also have the option to order a sweatshirt, hoodie or jacket with the Piedmont EMS patch.

You will order from Castle Uniforms:

- o   Website: www.shopcastleuniforms.com
- o   Group Sign in: PCCEMS25

- *In-store fittings*- group sales consultants are available to assist you Monday – Saturday from 10 AM to 6 PM at Castle Uniforms, 1800 Skibo Road #228, Cross Creek Plaza, Fayetteville, North Carolina 28303. Please allow 6-8 weeks delivery for customized student uniform packages.

- *Personal Shopping Accoun*t- please visit www.shopcastleuniforms.com and click on Sign In, located in the top right corner to create your student profile and assure accuracy of shipping address. If you have shopped with us before, phone or email us for your account number to link to your existing account.

- Orders take approximately 4 weeks to complete. Please ensure you order within a timely manner.

Payment Information

- Pre- payment is required on your custom student package at time of placing the order.

- We accept MC/VISA/ Debit Cards, personal check, money orders and cash at time of order.

- Castle Uniforms will work with approved 3rd party billing agencies.

Shipping Information

- All student uniform orders ship via USPS or UPS Ground to student's home address.

- Most group orders ship within 4 weeks.

We look forward to dressing you!

Sincerely, Group Sales

Ext. 120 & 116

EMERGENCY MEDICAL TECHNICIAN SYLLABUS

Course Prefix: EMS-4200	**Section Number:**		**Title:** EMT-Initial
NCOEMS Course Number:		**Code:**	
Term: Spring 2026		**Dates:** 01/05/2026-04/18/2026	
Schedule: Hybrid (Monday/ Wednesday class 6p-10p & Saturday classes 9a-6p)			
Lab Site Location: Piedmont Community College- Caswell Campus- P Building Room-109			

Lead Instructor/ Clinical Coordinator: Tia Slone Email: tia.slone@piedmontcc.edu Phone: 336-322-2107	**Program Dean:** Alisa Montgomery Email: alisa.montgomery@piedmontcc.edu Phone: 336-322-2213
Program Director: Kory Lane Email: kory.lane@piedmontcc.edu Phone: 336-694-8052	**Medical Advisor:** Dr. Kimberly Yarborough Email: drkmy@icloud.com

Course Description:

This course introduces emergency medical care. Topics include preparatory, advanced airway, patient assessment, pharmacology, advanced interventions, medical emergencies, trauma, infants and children, and operations. Upon completion, students should be able to demonstrate the knowledge and skills necessary to achieve North Carolina State or National Registry EMT certification.

Emergency Medical Technician (EMT) – 4-year certification

The Emergency Medical Technician (EMT) certification program is designed to train an individual to function independently in a medical emergency. This course provides the basic knowledge and skills needed to deliver Basic Life Support (BLS) care and is required to progress on to more advanced levels of prehospital patient care.

EMS Field Experience: As a student, you must complete 48 hours of field experience under the supervision of a preceptor at an affiliated EMS agency. This may be completed starting mid- point through the course if you have completed all the course medical requirements. The field experience must be completed 3 days before the Technical Scope of Practice evaluation. The available shifts include day, evening, and weekends shifts (separate from the classroom hours).

EMT Certification:

To obtain a North Carolina Emergency Medical Technician certification or National Registry EMT certification, students must:

1. Successfully complete a North Carolina Emergency Medical Technician initial course

2. Successfully pass a North Carolina Cognitive Examination

   Or

   Successfully pass the National Registry Cognitive Examination (if practicing outside of North Carolina)

Required Materials:

Computer: Computer with internet access

Course Fees (Due by first day of class):

$180 Course Fee unless fee exempt $15 BLS Fee $15 CEVO certification $9 Insurance $5 Technology

Course Materials (Not included in tuition):

Uniform shirt $25

Emergency Care and Transportation of the Sick and Injured, 12th Edition Essentials
ISBN: 9781284246222

 Platinum Planner and EMSTesting Account
Uniform (<mark>To be worn at all class days and field internship times</mark>):

Black pants, Black belt, Black shoes, Gray PCC Polo Shirt

Hats will not be permitted.

Should student wish to wear long sleeves under their Polo, must be white or black.

Other Supplies (Not required but recommended):

Stethoscope, Sphygmomanometer (BP Cuff), Pen Light

Content Notice:

The material in this course is for the purpose of training healthcare providers. Some of the material presented will include graphic examples of injuries and illnesses, as well as a forthright presentation of human anatomy and biological functions. Some people may find some of this material disturbing or offensive. None of the material presented is intended to be distasteful or grotesque. The material is intended to prepare potential care providers for circumstances they may encounter while providing patient care. This class is intended for mature individuals who are psychologically prepared to encounter such situations and conduct themselves appropriately.

Student Learning Outcomes:

As defined by the North Carolina EMS Education Standards and pursuant to certification authority granted by the North Carolina Office of EMS, the student must be able to:

1. Apply fundamental knowledge of the EMS system, safety/well-being of the EMT, medico-legal and ethical issues in the provision of emergency care.

2. Discuss the impact of research on EMT care, data collections, and evidence-based decision making.

3. Apply fundamental knowledge of the anatomy and function of all human systems to the practice of EMS.

4. Use foundational anatomical and medical terms and abbreviations in written and oral communication with colleagues and other health care professionals.

5. Apply fundamental knowledge of the pathophysiology of respiration and perfusion to patient assessment and management.

6. Apply fundamental knowledge of life span development to patient assessment and management.

7. Have an awareness of local public health resources and the role EMS personnel play in public health emergencies and education.

8. Apply fundamental knowledge of the medications that the EMT may administer to a patient during an emergency.

9. Apply fundamental depth and foundational breadth of general anatomy and physiology to patient assessment and management to assure a patent airway, adequate mechanical ventilation, and respiration for patients of all ages.

10. Apply scene information and patient assessment findings (scene size up, primary, and secondary, assessment, patient history, and reassessment) to guide emergency management.

11. Apply fundamental knowledge to provide advanced emergency care and transportation based on assessment findings for an acutely ill patient.

12. Apply fundamental knowledge of the causes, pathophysiology, and management of shock, respiratory failure or arrest, cardiac failure or arrest, and post-resuscitation management.

13. Apply fundamental knowledge to provide advanced emergency care and transportation based on assessment findings for an acutely injured patient.

14. Apply a fundamental knowledge of growth, development, and aging and assessment findings to provide advanced emergency care and transportation for a patient with special needs.

15. Apply knowledge of operational roles and responsibilities to ensure patient, public, and personnel safety.

General Education Competencies:

This course satisfies the Critical Thinking category of the Piedmont Community College General Education Outcomes.

Attendance:

Students are expected to attend all classes, labs, and field experiences. Students are expected to arrive and leave at the scheduled times. Students who accrue absences totaling more than 10% of the contact hours for the course will be ineligible to take the State of North Carolina and/or National Registry credentialing examinations and will receive a grade of 'F' or 'U' for the course. In the event of an excused absence, the student will be allowed to make up any written work missed. Make-up exams that result from excused absences must be made up before the next scheduled class meeting and must be coordinated with the instructor. Unexcused absences cannot be made up. Please see the Emergency Medical Science Student Handbook for more detailed information pertaining to attendance for additional questions or information.

Electronic Hosted Course Components:

Students may be required to disclose personally identifiable information to other students in the course, via electronic tools like email or web postings, where relevant to the course. Examples include online discussions of class topics and posting of student coursework. All students are expected to respect the privacy of each other by not sharing or using such information outside the course.

Virtual and Online Etiquette:

1. Avoid offending classmates.

2. Keep your voice down. USING ALL CAPITAL LETTERS online is the equivalent of yelling. Use HTML to bold or italicize text in your postings, or use *asterisks* around the text to be emphasized

3. Avoid sarcasm and subtleties. Hearing spoken words, seeing people's faces and bodies while they talk, and reading dialogue on your computer screen can convey substantially different impressions. Keeping this in mind may help you realize that it's sometimes easier to sound insensitive and hurt someone's feelings or have them miss the point when you're communicating through text only. To counter this, be clear and straightforward with language.

4. Just wait. Assume any comment you read that sounds abrasive wasn't proofread for tone and wasn't meant to offend. If you're upset, you might wait a little before posting a too-hasty reply that you'll regret later. Unless the author specifically says they're angry, assume otherwise and ask for clarification of their intent.

5. Make the extra effort to be courteous.

6. Make it personal. At the end of each posting, sign your name. It also adds a personal feel when responding to an individual if you address him or her by name.

7. Be positive. It's good to express your opinions in discussions, but don't make disagreements personal. Agree to disagree in your exchanges of information and opinions. Keep your interactions with others friendly, especially when you're getting to know each other.

8. Be aware of cultural differences. If you suspect classmates might be from other cultures, avoid unexplained references that may not be understood or cause feelings of exclusion.

9. Spell it out. With spellcheckers now available as add-ins for most popular web browsers, there's no excuse for inadvertent typos. Also remember that trendy abbreviated spellings are best left outside of online classrooms.

10. One final look. After you compose a posting, take a moment to reread your text before submitting. If it's possible, reading out loud can be especially helpful. One final once- over can identify typos, misstatements, lack of clarity, or an unintended tone.

11. What's written is recorded. Remember that everything you post is recorded in most asynchronous online discussions.

Evaluation Procedures:

This course is divided into sections. There will be a unit exam at the conclusion of each section. To be eligible for the unit exam, the student must maintain a 80% average for that unit. Your unit grade will be determined based on the following work requirements and grading scale:

Quizzes	10%
Online Assignments	10%
Affective (Conduct, Attendance, Dress)	10%
Psychomotor (PLATINUM PLANNER data entry)	20%
Section Exams	20%
TSOPs	10%
Final Exam	20%

Skills proficiency will be graded based upon current National Registry, North Carolina Office of EMS, and Piedmont Community College EMS Program guidelines. The student must successfully pass all skills proficiencies, or the student will be ineligible to sit for the North Carolina and/or National Registry EMT exam.

Platinum Educational Group is the official platform utilized for scheduling, skills tracking, and testing. The student will be given instructions on how to establish account access on the first day of class.

If applicable, for online interaction assignments, a substantial response is required. Minimum effort will receive minimum points. For each interaction, you are required to make one post addressing the topic. These posts are to be your opinion and your own words. The Plagiarism and Cheating policy will be followed, and all sources should be documented.

Students will be required to take a final skill evaluation commonly referred to as the Technical Scope of Practice (TSOP). Students must pass the final skill evaluation within two attempts to be eligible to take the final EMT Final Exam. Students that do not successfully pass the final skill evaluation will not be eligible to take the EMT Final Exam.

Academic Integrity

Students are bound by the academic integrity policy as stated in the code of student conduct. Therefore, students are required to exercise honesty in completing any assignment. The complete policy can be found at the following link. Click the link and then click on the Academic Integrity Policy header.

https://piedmontcc.edu/wp-content/uploads/2024/10/7.5.1-Academic-Integrity__2024-review.pdf

Accommodations:

Reasonable accommodations will be made for students with verifiable disabilities. To take advantage of available accommodations, students must register with Disability Support Services for students by completing the appropriate form on the department's website which can be found at the following link:

https://piedmontcc.edu/accessibility-services/

FERPA Statement:

The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of student education records and is enforced by the U.S. Department of Education. In essence, the act states that 1) Students must be permitted to inspect their own educational records and 2) school officials may not disclose personally identifiable information about a student without written permission from the student.

Specific Assignment Requiring Your Attention:

Section Exams, Class work, Attendance, TSOP, and Final Exam: Students must have a minimum cumulative average of 80% on all classwork, 80% on each of the unit exams/final exam, satisfactory attendance, and successfully completed all the clinical requirements to be eligible for the Technical Scope of Practice (TSOP) testing. Students are allowed ONE retest per Unit exam/Final Exam after completing required remediation. Failure to comply with either of these two requirements constitutes a go/no-go point to continue in the class.

Successful completion of Technical Scope of Practice (TSOP) allows students to be eligible for the final examination (EMT Final Exam). Students are allowed one retake for each of their Technical Scope of Practice (TSOP) testing examinations.

Students must have a minimum score of 80% on the final exam. Students are allowed ONE retake of the final exam.

Affective Evaluations: Students will be evaluated throughout the semester on the professional behaviors described in the Affective Evaluation Components section in the EMS Program Student Handbook. The purpose of this evaluation is to verify competency in the Affective Domain, specifically those behaviors identified as attributes describing EMS professionals.

PLATINUM PLANNER Lab Data Entry: Students will enter all data into PLATINUM PLANNER within 72 hours of the completion of the lab shift. Failure to input data into PLATINUM PLANNER or lock the shift within the 72-hour window will result in 5 points being taken off

the lab shift's final grade for each day that the shift is late.

Certification Testing Deadlines:

A. From an individual student's Course Graded Date (may not be the last date of the course),

1. He/she has 6 months to complete a maximum of 3 exam attempts.

2. He/she must complete the first exam attempt within 90 days. If a student fails to meet this deadline, his/her exam registration eligibility will be locked and he/she will need to contact the EMS Program Director for further assistance.

B. Once a student signs an Applicant Statement, he/she must register with Meazure Learning and complete an exam attempt within 30 days.

Students who do not successfully complete the exam within three (3) attempts or six (6) months from completion of the initial EMS education program will need to complete an NCOEMS approved initial EMS education program before testing again.

Additional candidate information may be found at:

NCOEMS-Candidate-Handbook_11052023_DHSR.pdf

	Dates	Topic (Subject to change at instructor's discretion) See bottom for Pages to Read	Online Content	Lab Hours
1	01/05/2026	Orientation EMS Systems		4
1	01/05/2026- 01/11/2026	Workforce Medical Legal Communication / Documentation Medical Terminology Human Body	16	
2	01/12/2026- 01/18/2026	Human Body Lifespan Patient Assessment TIMS	15	
	01/14/2026	LAB: Patient Assessment Vitals		4
3	01/19/2026- 01/25/2026	TIMS Airway Vital Signs Lifts/Moves Exam 1 Review	9	
	01/21/2026	LAB: Lift and Moves EXAM 1		4
4	01/26/2026- 02/01/2026	Shock Pharmacology EMT Medications	6	
	01/26/2026	LAB: Airway Management		4
	01/28/2026	LAB: AHA BLS Certification		4
5	02/02/2026- 02/08/2026	Medical Overview Respiratory Emergencies Cardiovascular Emergencies Neurological Emergencies	10	
	02/04/2026	LAB: Scenarios		4
6	02/09//2026- 02/15/2026	GI Emergencies Endocrine Hematology	10	

	02/11/2026	LAB: Scenarios EXAM 2		4
7	02/16/2026- 02/22/2026	Anaphylaxis Toxicology Psychological Emergencies	10	
8	02/23/2026- 03/01/2026	OB/GYN Pediatrics	10	
	02/25/2026	LAB: Scenarios		4
	Begin Clinical Rotations 03/1/2026			

9	03/02/2026- 03/08/2026	Special Populations NIMS 100, 200, 700, 800	12	
	03/07/2026	CEVO		8
10	03/09/2026- 03/15/2026	Geriatric Review Midterm	8	
	03/09/2026	LAB: Scenarios Midterm Review		4
	03/11/2026	LAB: Scenarios		8
11	03/16/2026- 03/22/2026	Trauma Overview Bleeding Soft Tissue Injuries	12	
	03/18/2026	Midterm Exam		4
12	03/23/2026- 03/29/2026	Face / Neck Injuries Head / Spine Injuries Chest Injuries	12	
13	03/30/2026- 04/05/2026	Abdominal Injuries Environmental Injuries Orthopedic Injuries Team Approach to Healthcare	12	

	04/01/2026	LAB: Scenarios		**8**
14	04/06/2026-04/12/2026	Terrorism Transport Operations Rescue Incident Management	**10**	
	04/08/2026	Exam 3 Lab: Scenarios		**4**
15	04/13/2026	LAB: Review for Final TSOP Practice		**4**
All Clinicals Must be Completed & submitted by 04/13/2026				
	04/15/2026	**Final Exam**		**4**
	04/18/2026	**TSOPs**		**8**

Totals	**152**	**84**

Clinical Hours: 48 -Field Experience

Didactic Hours: 152- Lecture/Online
                        84- Lab Hours

Total Course Hour: 284