

Parent/Guardian Certification of Student's Dependent Status

(For Parental/Guardian Access to Dependent Student's Education Records Without a Release from the Student)

According to federal law, once a student enrolls in an institution of higher education, whether the student is over age 18 or not, the student's parents/guardians no longer have automatic access to the student's education records. However, if the parents/guardians claim the student as a dependent on their federal income tax return, they may have access to the student's **Piedmont Community College** education records without the student's prior written consent. Because tax dependency can change yearly, parents/guardians wishing to establish eligibility to receive information from their students' education records must furnish the following information each year.

Note: If you have more than one child enrolled at Piedmont Community College, please submit a completed form and attachments for each child individually.

Student Information

Student's First Name	Middle Initial	Last Name
Student's Date of Birth		PCC Student ID (if known)

- I/we certify that the above-named student is my/our child and that I/we claimed him/her as a dependent on a federal income tax return for **Tax Year** _____.
- I/we also certify that we intend to claim the above-named student as a dependent on a federal income tax return for the current tax year

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Contact Information	Parent/Guardian(s)	Parent/Guardian(s)
Name(s):		
Address:		
Phone Number:		
Email address:		

After completing this form, please bring your federal income tax return for the tax year in question and a copy of your government-issued photo ID to:

Registrar's Office-E, Building
Piedmont Community College
1715 College Drive; Roxboro, NC 27574

For College Use Only

Date Received: _____ Processed By: _____

Valid Until: _____ Notes: _____

(To be completed by Registrar)